



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

K.S.N. GOVERNMENT DEGREE COLLEGE FOR WOMEN

K.S.N GOVERNMENT DEGREE COLLEGE FOR WOMEN, BEHIND RTO OFFICE,
BHAIRAVA NAGAR, ANANTHAPURAMU

515002

www.ksngdcw.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

K.S.N. Government Degree College for Women is one of the reputed women's institutions which was established as an affiliated college of Sri. Krishnadevaraya University, Ananthapuramu in the year 1984 with undergraduate programmes in BA and BCom. It is named after the first donors Smt Kasamsetti Subhadramma and Narayanaswamy. The College is recognized by UGC under section 2(f) and 12 (B) of the UGC Act 1956 in the year 1992 and got eligibility to receive UGC grants. It received the latest UGC financial assistance in the year 2014. The institution has undergone assessment and accreditation by NAAC with C++ grade in 2007 (Cycle 1) and B grade in 2014 (Cycle 2). In 2018 College was recognized as Employability Skill Centre by Andhra Pradesh Skill Development Corporation. Further in 2020 the college got recognized for its Quality Standards by ISO. In year 2020-21 (Present Year) a total of 1029 students are pursuing their education and are mentored by 45 teaching staff.

Having '*SPARTHAYA VARDHATHE VIDYA*' as motto, the institution encourages women, hailing from diverse sections of society, to pursue higher education and develop their competitive edge. With this noble aim the college started on 21st of December, 1984 in the premises of Sarada Municipal High School, Anantapur. Sri K.V.S.Ramakoti served as the first Principal of the College. The streams offered initially were B.A. and B.Com. Subsequently new restructured programmes in B.Sc, B.Com and B.A. streams with Computers as a subject were introduced. Now the institution offers 16 UG and 5 PG programmes. Besides the conventional programmes, three Market Oriented programmes are introduced from the academic year 2019-20.

Currently situated in 3.99 acres of land, the college continuously upgrades its academic and infrastructural facilities. The dynamic and dedicated faculty of the college serves the student community with utmost commitment and equips itself with required ICT enabled and other relevant teaching methodologies. The ever increasing admissions into various programmes during the last 5 years vouch for the remarkable reputation and performance of the college.

Vision

To Educate, Empower and Liberate students by providing skill integrated, need based holistic education and transforming them into patriotic, eco conscious, morally upright, socially committed, responsible, self reliant, globally competent, employable, self reliant individuals and to be recognized as a centre of excellence.

Mission

- To make the college a model institution of learning for women students hailing from all sections of society.
- To play a crucial role in developing human resources catering to ever changing market requirements.
- To improve the academic ambience by stimulating a thirst for knowledge.
- To involve required pedagogical strategies in teaching and focus on enhancing employability skills
- To empower students by offering need based courses to face challenges of global job market.

- Integrating students' leadership into all aspects of academic, administrative and student affairs.
- To be a catalyst for the societal transformation through outreach activities.
- Improving the quality of education and making the college an effective instrument in nation building
- To make the institution a repository of rich cultural heritage by conducting extension activities
- To develop wholesome personality of the students and to make them responsible citizens.
- To encourage research culture among staff and students
- To enter into more number of academic collaborations and MOUs for improving teaching, learning, extension and research activities
- To provide state of art infrastructure and support facilities for students
- To participate in nation building by organizing activities related to constitutional obligations, human rights, community development and inclusive environment.
- To develop understanding and appreciation of Indian Culture and values

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Well qualified, committed and experienced staff
- Enrichment of curriculum by offering Add On and Certificate Courses
- Skill based courses through APSSDC and JKC
- Enhanced number of offered programmes
- Steady increase in admissions
- Fee reimbursement schemes offered by Government
- Committed IQAC striving to improve academic standards
- Steady increase in students' progression to higher education and placements
- Registered Alumnae Association
- Effective Mentor Mentee System for overall development of students
- Regular meetings to discuss and implement proper code of conduct
- College Magazine with emphasis on competitive examinations
- Open University Centre, catering to the needs of employed and dropped out candidates
- Bridge Courses and Remedial Classes for Slow Learners
- Community service through NSS, NCC, WEC, Eco Club, RRC and YRC
- Active MOUs, Linkages and Collaborations with other Educational Institutions, Industries, District Resource Centre, Government and Non-Government Agencies expose students to a refreshing and varied learning experiences.
- Enhanced number of research publications
- 3.99 acres of environment friendly clean and green campus
- State of the art infrastructure with two buildings, Hostel Block and Auditorium
- ICT enabled classrooms, four computer laboratories, five Science Laboratories, three Digital Classrooms and three Virtual Classrooms
- High speed internet connectivity
- Well equipped library with 20,000 volumes
- Active membership in N List
- Utilization of Open Educational Resources
- Bio metric attendance devices for staff and students
- Closed Circuit Surveillance
- Differently abled friendliness

- Student Managed College Attached Hostel

Institutional Weakness

1. Requirement of separate Commerce and PG Blocks to accommodate the increased student strength.
2. Lack of sufficient accommodation facility in the hostel to meet the requirement of increasing student strength.
3. Limited internships
4. Lack of patents
5. Less number of MRPs
6. Limited average alumni corpus as per requirements
7. Less number of permanent teachers
8. Number of students passing national level exams is limited
9. Only 24 percent of staff are Ph.D. qualified

Institutional Opportunity

- Collaboration with Educational, Government and Non-Government agencies for enriched academic experience
- Demand for newly introduced programmes
- Inclusion of college in the Smart Zone
- Improvement in transport facilities because of newly laid approach road
- As per the census of 2011 there is 49% of women population in the district. So, there is a possibility of achieving 100% enrollment in all the programmes
- Location of college in a serene and pollution free environment with academic and support facilities to help students concentrate on academic excellence
- Enhanced employment opportunities through JKC, Career Guidance Cell, APSSDC
- Increased employment opportunities offered by Flourishing industries and companies in and around the district such as KIA motors, VEERA Bus Building factory and the Super Specialty Hospital beside the college
- Offering entrepreneurship training
- Expanding outreach programmes
- Minimizing failure and dropout percentage
- Attached College Hostel to accommodate more number of admissions from non local students
- Generating more units of solar electricity by the installed Solar Power Generating Panel
- Ward counseling system to further improve programme outcomes
- Publishing more articles in peer reviewed UGC approved journals
- Improving ICT methodologies in teaching and learning
- Teachers can develop more e-modules for the benefit of students
- College can establish a Media Centre for improving the Blended learning
- Organizing UGC Sponsored Seminars
- Achieving rank in National Institutional Ranking Framework
- Emerging as a Centre of Excellence and achieving Autonomous status

Institutional Challenge

1. Newly established private colleges in the heart of the town attracting students because of proximity.
2. Strengthening conventional programmes in the wake of demand for market oriented and restructured programmes
3. Training rural students to meet global challenges
4. Lack of Government appointed security personnel for the College Attached Hostel
5. The rural and illiterate family background encourages early marriages resulting in dropouts and acts as a barrier in student progression to higher studies and employment.
6. School and Intermediate education in vernacular medium poses a challenge to the students in pursuing their UG courses offered in English medium
7. Obtaining financial support for staff attending FDPs
8. Establishing fully automated library
9. Industry linkages and Consultancy need to be strengthened

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

K.S.N Government Degree College for Women is offering 16 UG and 5 PG courses. Curricular aspects of these courses are governed by the proceedings and guidelines of Andhra Pradesh State Council for Higher Education, Hyderabad and Sri Krishnadevaraya University, Anantapuramu. The departments design Annual Curricular Plan following the Academic Calendar provided by the SK University. The plan includes internal tests, teaching methods followed, and adoption of other co-curricular activities.

The institutional academic calendar is prepared keeping in view the departmental action plans and the central and state government holidays. It is presented before the staff council and is approved and implemented with necessary modifications if required. Institutional academic calendar is uploaded in the college website for easy access by the students. All the teachers maintain teaching plans and teaching diaries. Additional inputs relevant to the prescribed curriculum are utilized and provided to the students to enrich their learning experiences. Stated programme and course outcomes are informed to the students. Curriculum is enriched by an offering of Add on and Certificate Courses. The choice based credit system implemented by the institution provides ample scope for academic flexibility to the stakeholders by considering their choice of Electives from the prescribed clusters. The internal mid exams for both odd and even semesters are planned and conducted as proposed in the calendar. Two internal exams are conducted in the middle and at the end of a semester. IQAC proposes dates during which the internal assessment marks are to be submitted to the office so that the same can be submitted to the University Examination Branch. The evaluated answer sheets are given to students for self examination. Grievances, if any, are addressed promptly. Crosscutting issues such as Environmental concerns, gender issues, ICT, etc are an important part of the curriculum. The students are involved in a number of activities to inculcate these values. Feedback on curricular aspects and the practicing teaching faculty, received from the stakeholders is analyzed and identified pertinent aspects are considered and necessary action is initiated. Online feedback forms and action taken report are available on institutional website.

Teaching-learning and Evaluation

Eligible candidates who aspire to seek admissions in the institution are provided information through college website. Extensive publicity is given by utilizing electronic and print media. Admissions are made according to reservation policy of state government. From the academic year 2018-19 onwards online admission process has been initiated through APSAMS.

After the admission process, students are categorized according to their academic performance. This assessment helps in employing the appropriate teaching learning modalities. The learner centric methods such as participatory learning, group discussions, debates, quizzes, language activities, role plays, peer teaching, JAM sessions, assignments, project works, etc are adopted. Slow learners are helped through Remedial Classes. Students participate in extra-curricular and extension activities. Charts and models are displayed in science laboratories to assist in understanding conceptual knowledge. Effective delivery of curriculum is ensured through both offline and online educational resources. Digital tools such as Plickers, Youtube, Moodlecloud, Open LMS Portals, Google Classrooms, online quizzes and PPTs are used. IQAC arranged training to enhance the utilization of LMS. A Tool Kit for Pedagogical Strategies prepared by CCE is placed on college website for reference and guidance. Several members of faculty have completed MOOCs and have developed e resources. IQAC also incorporated coaching for PG and Competitive Examinations during the zero hours on every Friday and Saturday.

Academic activities of the college strictly adhere to the academic calendar covering internal tests, vacations and examinations. The College ensures completion of syllabus and transparency in the conduct of examinations and evaluation process. Results of Mid Internal exams are declared within one week of completion of examinations.

The average teaching experience of the faculty is 4.5 years and their percentage having Ph.D. Degree is 24. The student mentor ration is 20:1. During the assessment period 2242 students completed Certificate and Add On courses. Stated COs, POs and PSOs are placed on the website. Direct evaluation of attainment of these outcomes is based on students' performance in End Semester Exams whereas indirect evaluation is based on student progression to higher education and achieving placements. The average pass percentage of the outgoing students is 81.

Research, Innovations and Extension

In order to promote research culture in faculty and students the institution has established a core committee. Two departments successfully completed Minor Research Projects and have received UGC 3, 85,000/- financial grant for the same. 24 percent of faculty has PhD and one of the faculty members is actively supervising a Ph.D. research dissertation. During the last five years three of the faculty members have been conferred with Ph. D degrees. 26 research articles authored by faculty have been published in recognized and UGC approved national and international journals and 89 research papers have been published in proceedings of Seminars, Workshops and Conferences during the last five years. There is a culture of encouraging the faculty to participate in UGC sponsored National Seminars, Workshops and conferences and publish papers for sharing their innovative ideas. Institution organized two UGC sponsored National Seminars. Science laboratories with required infrastructure and equipment are made available for undertaking research. Faculty of the institution engaged in 172 extension activities conducted through NSS, NCC, WEC, Eco Club, RRC and YRC and 65 collaborative academic activities. The institution is recognized as Gold Institute for its social services. Students display active interest in participating in sports and cultural activities.

With an intention to facilitate the creation and transfer of knowledge, sharing academic resources and to expand the horizons of learning experience for students, the institution has entered into linkages, collaborations and memorandums of understanding with various government and non government agencies, organizations and academic institutions. There are 47 MOUs and 31 Academic Collaborations during the last 5 years. College has University recognized BRAOU Centre. Organic farming, Botanical garden a variety of medicinal and other rare plants kindle research aptitude among Life Science students.

The institute has a well established library with membership in N-List and Infilbnet which provides access to national and international research journals, articles and doctoral dissertations and other literary e-resources for academic research. Anti Plagiarism Software is installed in Library.

Infrastructure and Learning Resources

K.S.N GDC for Women was established on 21st December 1984. At present it owns 3.99 Acres of land. Institutional has two blocks, one for Arts, Commerce, Library and Administration and the other one for Sciences. Entire college campus is under CCTV surveillance. There are total number of 24 ICT enabled class rooms which include 3 Virtual Class Rooms, 3 Digital Class Rooms and 1 MANA TV classroom. There are 3 Computer Labs, 1 English Language Lab, 5 Science Labs and a spacious Auditorium. Student computer ratio is 6:1. Wi-Fi connectivity with 200 mbps bandwidth access is provided. All the classrooms are well connected by Public Access System. There are separate rooms for IQAC, Examination Cell, NSS and NCC.

Library is partially automated with SOUL Software and has reprographic facility. 20,000 volumes and research journals and magazines are available. It has an active membership of N List and INFLIBNET. A few departments have their own libraries. There are well maintained spaces for organizing sports and cultural activities. The institution has sufficient resources to upgrade and maintain the available infrastructure in the campus.

There is college attached hostel with one old and one new Block. Third Block with seven dormitories, Dining Hall and a separate Library Block for Hostel are under construction. Entire furniture of classrooms has been repainted under NADU NEDU scheme. Toilet blocks have sufficient water supply and are kept very clean and hygienic. There are separate washrooms for male and female faculty. Two RO plants and one Cold Water Plant are installed. A solar energy plant is installed to conserve the conventional source of energy. Entire campus is encompassed within a boundary wall and magnificent entrance arch. There is a separate room for the Watchman, Cafeteria, Gymnasium, Primary Health Centre and Day Care Centre. There is a lush green cover, well maintained Botanical Garden, Green House, Aquatic Pond, Organic Farm, Vermin compost Pit, Rain Harvesting Pit, Percolation Pits and Roof Water Harvesting Structures. Main campus and hostel block are well equipped with fire extinguishers and emergency exits.

Student Support and Progression

K.S.N provides an environment which promotes students' holistic development. This concern is reflected in the academic, emotional, psychological and financial assistance provided to them to achieve their aspirations. Students' progression in both academic and professional aspects is taken care of by the establishment of student support services such as Career Guidance Cell, JKC, WEC, Alumni

Association, NSS, NCC, Students' Council, Anti Ragging Cell, English Language Lab, etc which cater to their specific needs. Personality development and career counseling programmes are organized. There is well equipped library with access to e-resources. Campus recruitment drives are organized to give an opportunity to students to secure placement. Placement and progression record has been on a rising trend during the last five years. A college magazine is published catering to the requirements of coaching for competitive exams. The institution is identified by state government as Employability Skill Centre and trained personnel from APSSDC are deployed to impart various skill and job oriented certificate courses. Value based education is imparted through the value added courses such as HVPE, Leadership Education and EVS. Certificate courses are offered to enrich students' academic and skill oriented experience. Meritorious students are provided financial support in the form of endowment prizes. Grievances if any are promptly addressed by Grievance Redressal Cell. 80 percent of our students are availing themselves of government and non-government scholarships. Students are encouraged not only to excel in examinations but also to participate in sports, cultural and extension activities. They have won awards for their excellent performance in these fields. Physical well being of the students is ensured by involving them in yoga and martial arts. Environmental stewardship is inculcated by green initiatives of the Eco Club. Disable Friendliness is ensured on the campus. Ward Counseling system takes care of academic, psychological counseling to all the students. They are involved in regular study hours and additional academic assistance is provided. Feedback is taken from the students about various support services so as to improve them further. College Attached Hostel, Primary Health Centre, Cafeteria, RO Plants, Cold Water and Hot Water Plants are made available.

Governance, Leadership and Management

The institution's vision, mission and objectives are educating, empowering and liberating the women students. The governing body strives to achieve this goal by taking initiatives for holistic development of the students. The staff council chaired by the Principal is the apex body at college level to make resolutions. This participative decision making aims at attaining the core objectives of the institution. For effective governance and management the policy of decentralization of administration is adopted by forming different committees which design and implement strategies. IQAC's policy of obtaining feedback ensures the interest of stakeholders. Academic and financial audits are initiated to improve and sustain academic and administrative quality. Financial transparency is ensured by proper maintenance of records. E-Governance is employed in all administrative activities involving admissions, examinations and scholarships. The process of implementing e-office is in progress. All the vacancies are filled as per requirement on temporary basis. Faculty empowerment strategies and welfare schemes are made available to both faculty and administrative staff. Teachers are encouraged to participate in orientation and refresher courses to update themselves.

Faculty submits an annual self appraisal report which is evaluated and forwarded to CCE. The score obtained is considered in Career Advancement Schemes. IQAC has organized various faculty development training and orientation programmes to train faculty in the use of ICT and NAAC process. IQAC has devised a ten years road map and is striving to effectively execute this strategic plan. Recommendations of the NAAC Peer Team have been successfully implemented and the performance levels of institution have further improved.

Institutional Values and Best Practices

The institution aims at achieving overall development of students. Every measure is taken to offer safety and security by appointing day and night watchmen and installing 85 CCTV cameras. Divyangjan friendliness is ensured by establishing ramps, railings, special washrooms, availability of crutches and a wheel chair, installing of screen reading software and provision of scribes. Discipline is implemented in the campus by strict adherence to the code of conduct. The values adhered to by the institution aim at promoting ethical, social, cultural and environmental consciousness. The foundation courses are an integral part of the regular curriculum. Students are encouraged not only to excel in academics but also in cultural and sports activities. One of our best practices is adoption of three villages. NSS and RRC Units visit these villages frequently and conduct community service activities. In order to instill the concept of equality and uniformity among the students, institution has prescribed a uniform dress code. Daily class work commences with chanting of prayer. National and international commemorative days and festivals are celebrated to promote inclusiveness, tolerance, patriotism and harmony. WEC organizes programmes to promote gender equality and create awareness about gender issues. Eco Club ardently plans and executes plantation activities and disseminates knowledge about environmental issues. Institutional sensitiveness towards the climatic changes has resulted in the maintaining of Vermin Compost Unit, Rain Harvesting Pits, Roof Water Harvesting Structures and Percolation Pits. Botanical garden is nurtured which houses varieties of medicinal, ornamental and aquatic plants. Solid and Liquid Waste Management are given prominence. Solar Power Plant is installed to generate energy and transfer it to power grid. User friendly and dynamic website of the institution is regularly updated to provide the latest information to the stakeholders. The Best Practice of Institutional Social Responsibility too is yielding desired outcomes as the Staff has come forward to donate and raise funds for renovation and community service activities. Students too enthusiastically participate in all activities related to community engagement. The institutional distinctiveness is employing strategies to achieve its vision of empowering the students in all respects by constantly striving to achieve their holistic development.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	K.S.N. GOVERNMENT DEGREE COLLEGE FOR WOMEN
Address	K.S.N GOVERNMENT DEGREE COLLEGE FOR WOMEN, BEHIND RTO OFFICE, BHAIRAVA NAGAR, ANANTHAPURAMU
City	Anantapur
State	Andhra Pradesh
Pin	515002
Website	www.ksngdcw.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	P. Sankaraiah	08554-297016	9849626797	08554-297016	jkc.anantapurwomen@gmail.com
IQAC / CIQA coordinator	J.saiqua Parveen	08554-220134	8247737066	-	saiquanazeer@ksngdcw.ac.in

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	21-12-1984			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Andhra Pradesh	Sri Krishnadevaraya University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	07-02-1992		View Document	
12B of UGC	07-02-1992		View Document	
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	K.S.N GOVERNMENT DEGREE COLLEGE FOR WOMEN, BEHIND RTO OFFICE, BHAIKAVA NAGAR, ANANTHAPURAMU	Urban	3.99	7273.51

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Bsc Mpc Tm	36	Intermediate	Telugu	50	8
UG	BSc,Bsc Mpc Em	36	Intermediate	English	50	3
UG	BSc,Bsc Mpcs	36	Intermediate	English	50	43
UG	BSc,Bsc Mecs	36	Intermediate	English	50	32
UG	BSc,Bsc Bzc Tm	36	Intermediate	Telugu	50	41
UG	BSc,Bsc Bzc Em	36	Intermediate	English	50	50
UG	BSc,Bsc Mcsec	36	Intermediate	English	30	0
UG	BSc,Bsc Mccc	36	Intermediate	English	30	0
UG	BSc,Bsc Czp	36	Intermediate	English	30	0
UG	BCom,Bcom Ca	36	Intermediate	English	60	60
UG	BCom,Bcom General	36	Intermediate	Telugu	60	17

UG	BA,Ba Hep Tm	36	Intermediate	Telugu	60	18
UG	BA,Ba Hpt	36	Intermediate	Telugu	60	10
UG	BA,Ba Hej	36	Intermediate	Telugu	60	14
UG	BA,Ba Heca	36	Intermediate	English	60	30
UG	BA,Ba Hep Em	36	Intermediate	English	60	20
PG	MA,Ma Telugu	24	UG Degree	Telugu	40	0
PG	MA,Ma Economics	24	UG Degree	English	40	0
PG	MA,Ma Public Administration	24	UG Degree	English	40	0
PG	MSc,Msc Computer Science	24	UG Degree	English	40	3
PG	MCom,Mcom General	24	UG Degree	English	40	3

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				31			
Recruited	0	0	0	0	0	0	0	0	13	18	0	31
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				14			
Recruited	0	0	0	0	0	0	0	0	6	8	0	14
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				6
Recruited	2	3	0	5
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	3	5	0	8
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	0	3	0	3
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	1	0	5
M.Phil.	0	0	0	0	0	0	1	3	0	4
PG	0	0	0	0	0	0	4	7	0	11

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	3	0	5
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	6	12	0	18

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	891	0	0	0	891
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	14	0	0	0	14
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	133	151	97	94
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	32	28	36	30
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	105	158	118	97
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	18	33	33	33
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		288	370	284	254

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
280	277	175	138	115
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
21	18	13	13	13

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
905	822	769	708	712
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
460	460	360	360	360

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
310	228	165	243	215
File Description	Document			
Institutional data in prescribed format	View Document			

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
45	45	38	38	38
File Description	Document			
Institutional data in prescribed format	View Document			

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
31	31	31	27	27
File Description	Document			
Institutional data in prescribed format	View Document			

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 24

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
5802154	3091267	2949118	2494731	1948701

4.3

Number of Computers

Response: 145

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution ensures effective curriculum delivery through a well -planned and documented process which has relevance to the regional/ national/ global needs with well-defined learning objectives and outcomes. KSN Government Degree College for Women, has been contributing to the overall academic needs of the students for the last 36 years and is offering 16 UG and 5 PG courses. Curricular aspects of courses are governed by the proceedings and guidelines of Andhra Pradesh State Council for Higher Education, Guntur and Sri Krishnadevaraya University, Ananthapuramu. Every department plans suitable academic activities, related to syllabus. These are reflected in the Minutes and Academic Action Plans of the Departments. The academic calendars of Commissionerate of Collegiate Education and the affiliating University are scrupulously followed. All the teachers maintain teaching plans and teaching diaries. Each programme has a well-defined objective which is reflected in the Programme Outcomes (POs) and Programme Specific Outcomes (PSOs). The students are apprised of the Course Outcomes (COs) of prescribed curriculum and its stated objectives. The departments convene internal meetings and prepare the curricular, co-curricular and extra- curricular action plan at the beginning of each semester which is in turn regularly monitored by IQAC for its effective implementation.

Effective curriculum delivery is further ensured through proper infrastructure in terms of smart classrooms, well equipped computer and science laboratories in addition to Virtual Labs and Digital Classrooms. The institution also provides curriculum enrichment through Certificate and Add-On Courses, extension lectures, guest lectures, student seminars, group discussions, field trips and project work. To compete with the technological demands of the modern era and to ensure the continuity of the Teaching Learning process during the current COVID-19 Pandemic scenario, faculty members have been utilizing blended Teaching Methodology. All the online classes engaged by the teachers across the AP State are monitored and made available by APCCE through Bharat Padhe Online and Lesson Plan Management System (LPMS) portals. Innovative pedagogical Tools such as Google Apps, Live interaction Meeting Apps, CCE and College LMS Portals, Open Educational Resources, Online Evaluation Tools apart from conventional chalk and talk methods are being utilised. The well- established college library is partially automated and offers online resources for staff and students. Moreover, daily Study Hours are in vogue for both hostel inmates and day scholars wherein teachers provide additional academic guidance. Thus, the curriculum ensures the holistic development of students to suit their academic and professional needs. The foundation courses offered to the students include Human Values and Professional Ethics, Environmental Studies, ICT (I&II), Communication and Soft Skills (I,II & III), Analytical Skills, Entrepreneurship and Leadership Education. The curriculum aims at equipping the students with a critical and imaginative thinking, effective communication skills, human values and ability to use ICT to meet the complex educational requirements. It provides a professional edge to the students by enhancing their employability skills. Personality Development and extension activities initiated by WEC NCC, NSS, RRC, YRC and Eco Club groom the students into responsible and responsive citizens.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

K.S.N. Government Degree College for Women strictly adheres to the academic calendar as issued by the affiliating University in accordance with APSCHE guidelines. A well planned Annual Curriculum Plan is prepared by the HODs in consultation with the departmental faculty following the academic schedule proposed by the University. The departments plan the curricular and co-curricular activities to be conducted during the academic year and submit the same to IQAC. The College strictly follows the workload for faculty members in accordance with APSCHE guidelines. The institutional academic calendar is prepared keeping in view the departmental action plans and the central and state government holidays. It is presented before the staff council and is approved and implemented with necessary modifications if required.

The soft copy of Institutional academic calendar is uploaded in the college website for easy access by the students. The academic calendar consists of the details regarding the schedule of the mid semester internal exams, end semester examination dates, and other such important events of the college. Students are informed about the significant events through notice boards and college website. Teaching plans are prepared and followed by individual faculty and are effectively monitored by the respective HODs.

Teaching plan is prepared with careful consideration about the availability of working days in a particular month and the number of teaching hours required for completing the syllabus of a particular course. The plan includes internal tests, teaching methods followed, additional inputs used and conducting of other co-curricular activities. The college follows a constructive system of maintaining teaching diaries where the syllabus completion schedule is planned according to the departmental action plan and any shortcomings owing to either absence/meetings/participation in seminars is mitigated by engaging extra lectures on weekends and during zero hours. At the end of the semester the Vice- Principal and Academic Coordinator check the diaries to confirm syllabus completion. The lecturers are required to submit a self- attested syllabus completion certificate.

The internal mid exams for both odd and even semesters are planned and conducted as proposed in the calendar. Two internal exams are conducted in the middle and at the end of a semester. These exams are

conducted by completing at least 50% of the syllabus for the first internal and at least 90% of syllabus for the second internal exam. IQAC proposes dates during which the internal assessment marks are to be submitted to the office so that the same can be submitted to the University Examination Section. Dates for conducting Student Seminars, Quizzes and submission of Assignments and Project Works are displayed on notice boards by the concerned departments besides circulating the information to all the classes. The evaluated answer sheets are given to students for self examination. Grievances, if any, are addressed promptly. The final marks are submitted to the university. External examiners are nominated by the University during the practical **examination** in various courses for an objective evaluation.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 21

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 42

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
27	07	02	02	04

File Description	Document
List of Add on /Certificate programs	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 53.99

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1484	362	118	98	233

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Environmental concerns, gender issues, societal concerns and professional development of students' personality building are an important part of the curriculum. In order to integrate the cross cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Personality Development and Leadership, the institution offers a number of courses prescribed by APSCHE. The students are involved in a number of activities to inculcate these values.

HVPE:

A course on **Human Values and Professional Ethics** is prescribed by APSCHE for the undergraduate students of first semester. This course covers a wide range of topics such as introduction to value education, harmony in the human being, harmony in the family, society and nature, etc. It helps in building character and instilling values while reinforcing a strong sense of integrity, inter-religious harmony and inclusiveness. Activities such as community service, visit to old age homes, homes for the blind and orphanages, celebration of Vyasa Pournami, etc are planned. Rallies for promoting social awareness are organized as a part of the extension activities.

Environmental Studies:

EVS course is included for first semester students in order to sensitize them about the environment and sustainability issues such as natural resources, ecosystems, bio-diversity and its conservation, environmental pollution, unsustainable to sustainable development and role of information technology in environment protection and human health. Activities such as seminars, guest lectures, health camps and blood donation camps, celebration of environment day and plantation activities are organized in collaboration with Forest Department. Staff and students are encouraged to donate saplings to improve the green cover of the campus.

Information and Communication Technology:

Foundation course in ICT is made mandatory for the students of second and third semesters. The course aims at enhancing the technical skills of the students by acquainting them with the basic concepts of computers.

Gender:

Women Empowerment Cell consisting of teachers and students aims to promote students' sensibility towards issues of gender in contemporary society. The WEC holds programmes, talks and legal awareness classes and training in self- defence for girl students. To educate and instruct the rural women who are lagging behind in their health and personal hygiene, they are made aware of the concepts of menopause, problems with menstruation, nutrition during pregnancy, etc. through the activities of WEC and NSS. Every year, 'International Women's Day' is celebrated to emphasize gender sensitization and to provide a

holistic vision of the spectacular role of women in taking up responsibilities and positions in nation building.

A course in **Communication and Soft Skills**, imparts knowledge on developing necessary skills required for moulding the personality of the students. **Analytical Skills** course helps the students prepare for various competitive exams while enhancing their creative thinking abilities. **Entrepreneurship** and **Leadership Education** prepare the students to accept leadership roles and acquire self- confidence by creating awareness about generating ideas, opportunity recognition, government policies and taxation benefits.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 2.62

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
19	08	06	0	0

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 19.89

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 180

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 39.33

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
361	288	370	284	254

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
920	920	720	720	720

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 71.34

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
337	270	337	251	221

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The college strives to satisfy the diverse learning needs of students enrolled in offered programmes. The faculty members are fully aware and concerned about the needs of students hailing from different socio, economic and educational backgrounds. Students are counselled at the time of admission and an Orientation program is organized in which students are familiarized with the courses, mode of internal assessment as well as facilities available in college. Bridge courses are offered by a majority of the departments.

The slow and advanced learners are identified at the beginning of first semester basing on their performance in the qualifying exam and also by analysing their knowledge about the course, their performance level in the class, their knowledge of basic fundamentals and articulation ability during interaction with the teachers. After the first semester the process of identification of learners is assessed by internal assessment tests and semester end results. The entire teaching and non-teaching faculty are sensitive to the diversity of the students. They are provided an appropriate learning environment with the support of peer learning, software installed in desktops earmarked for them and additional guidance and encouragement.

Advanced learners are motivated to strive for higher goals. They are encouraged to take up online courses in MOOCs. They are provided with additional inputs for better career planning and exposure and prepare for various competitive exams and PG entrance exams. They also help the slow learners through peer teaching. They are encouraged to participate in activities such as seminar presentation, quiz competitions and debates and participate in inter collegiate competitions, paper and poster presentations in seminars and workshops.

Special remedial classes for slow learners are conducted outside the regular class hours to teach them in feasible manner. To avoid irregular students becoming slow learners, mentors take special care. Regular class tests are conducted for improving conceptual and writing skills. Peer learning is encouraged so that they shed their apprehensions and learn better. Writing practices are given to slow learners to improve their writing skills. E-content material is made available on college website to supplement classroom teaching. They are given simple assignments and bilingual lectures are delivered for their convenience. Course material and question banks are provided along with detailed revision sessions during zero hours. They are advised to make use of the SC and ST book banks available in the library along with other resources.

The College endorses ward system in every programme in order to monitor their performance. Parents are informed of their wards' progress. Daily tutorials after the regular college hours provide opportunity for personalized interaction with the slow learners. Every faculty member is expected to assess the progress of their wards through periodic meetings. It also serves as a platform to provide special attention for both the slow and advanced learners. A healthy student teacher ratio of 20:1 is maintained.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 20:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Learner Centric pedagogical strategies are implemented by the institution for effective communication of the subject knowledge to the students. Students are involved in experiential, participative and problem solving methodologies which offer new opportunities for strengthening their learning experience. Field visits, guest and extension lectures by experts are organized during the year. Students are given Projects, Seminars, Quizzes and Assignments focusing on self-study, peer- learning, team- building and independent learning. Extension activities create awareness about the realities at the field level. The following student centric methods are adopted in the institution:

- Guest Lectures and Extension Lectures
- Providing E-learning Resources
- Online Learning using Educational Platforms
- Demonstration
- Study Projects
- Student Seminars
- Group Discussions and Debates
- Knowledge shared through Bulletin Boards
- Peer Teaching
- Quizzes
- Field Visits
- Hands on Practice
- Tutorials
- Role Plays and JAM Sessions
- Poster Presentation

Experiential learning: This includes both individual and group experiential learning to reinforce the practical concepts of acquired knowledge. The language departments organize quiz, analysis of poems, short story writing and poetry recitation periodically to refine individual language skills. Field trips,

industrial visits and heritage trips help the students to gain hands-on experience. Socio-political awareness is created by conducting debates to meet the challenges of contemporary society.

Ecological awareness is provided by Eco-Club by organizing botanical tours and celebrating significant environment days. Well equipped Language, Science, Commerce and Computer Labs provide experiential learning experience to the students. In practical classes, all students get a hands-on experience of working on an experiment or a new model. Students regularly participate in community work with NGOs and government organizations and undertake activities which provide invaluable experiential learning besides being a valuable contribution to the society.

Participative Learning: The students are engaged in participative learning by their involvement in class room discussions, debates, presentations, role play, JAM Sessions and Peer Teaching. Students participate in reading, writing, listening, speaking and thinking activities. The projects contribute to independent learning, creative thinking and team spirit.

Problem Solving: Engaging students in problem-solving based learning is encouraged in different subjects. National Science Day is celebrated to inculcate scientific temper among them. Pair – work is often a chosen mode of learning as students are free to work with another person. Puzzles, games and activities enhance the critical thinking and problem solving abilities of the students. Charts and models used in science departments help developing conceptual knowledge.

<https://www.ksngdcw.ac.in/page.php?type=academics&id=pedagogical-tool-kit>

Provision of E-learning Resources:

ICT enabled teaching helps the students to overcome their barriers of rural background. Internet facility to promote the habit of self-learning skills in students is provided. Well-equipped Language Lab, Commerce Lab, Computer Labs, Virtual Labs, Digital Classrooms, LCD Projectors, and LMS software are available to facilitate the e-learning process. Teaching Learning process was carried out during the recent pandemic period by engaging students in online interactive sessions through Google Meets, Web-ex and Zoom Platforms. Library has e-journals, e-books, & reference for students to access online resources.

File Description	Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Teaching methodologies have been customized over time to make teaching learning process more student-centric and dynamic. The curriculum is delivered in such a way that it complements the theoretical knowledge with practical understanding of the concepts. ICT enabled tools are utilized by the faculty for effective teaching-learning process. Every department is provided with a computer with internet facility for assisting the academic and administrative activities. The institution's e-learning infrastructural resources include three Virtual Laboratories, three Digital Classrooms, four Computer Labs and MANA TV Hall.

Open Educational Resources from INFLIBNET, academic resources available on internet and college Learning Management System (LMS) are utilized by staff and students. College has its own institutional academic domain ksngdcw.ac.in

The entire administrative block is Wi-Fi enabled. There are five Wi-Fi connections having 40 mbps bandwidth. There are 145 desktops and 8 overhead projectors. Our student-computer ratio is 6:1.

Use of ICT has been further strengthened during the current academic year so as to enable the students and faculty to collaborate effectively. The faculty has been trained to use Smart Classrooms LMS platforms such as Canvas Insturcture App, Teachmint, Google Apps, etc for imparting blended teaching. Several student groups have been formed on social platform Whats App for sharing academic information.

E-content developed by faculty members is uploaded in College LMS portal and is made available on institutional website. Several faculty members are actively engaged in developing online course material for CCE LMS Portal one teacher has live streamed video lessons through CCE's MANA TV studio. The college is supported by SAPNET connectivity through MANA TV. Besides organizing a Numismatics' exhibition to supplement the theoretical knowledge of Indian History and Culture, the Department of History has a digital representation of Indian Coins available for enhancing the learning experience of the students.

All the students are encouraged and guided to complete online certificate courses offered on various academic platforms. Some of the assignments require the students to gather data from the online resources. Both the staff and students access e-books and e-journals via INFLIBNET's active membership. English Language Lab is used for assisting the students' activity based tasks for improving LSRW skills of English language. ELL software provided by the Cambridge University Press is installed in all the desktops of Lab for being utilised by learners.

The college has a dynamic website to assist e-learning and keep the academic and student community updated about the latest progress in curricular and co-curricular activities of the institution. OPAC software in Library facilitates the searches of title, author and keywords. The library provides access to the journals and e-resources under the N-LIST (National Library and Information Services Infrastructure for Scholarly Content) Project of the INFLIBNET. A list of Open Learning Resources is maintained in Library and displayed at prominent places.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 20:1

2.3.3.1 Number of mentors

Response: 45

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 138.88

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 24.07

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
10	11	07	10	11

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 4.58

2.4.3.1 Total experience of full-time teachers

Response: 206

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

K.S.N Government Degree College for Women follows transparent assessment system to achieve the ultimate goal of academic transparency. It follows the procedure of conducting the Continuous Internal Assessment (CIA), as prescribed by APSCHE. The college has a separate Examination Cell headed by the Convener of Examinations, assisted by Examination Committee.

The Choice Based Credit System came into effect from the academic year 2015-16. After each semester, students are awarded marks memorandums. At the end of the three year degree programme, students are awarded a Course Grade Point Average (CGPA) as well as Semester Grade Point Average (SGPA). As a result changes have been introduced in the mode of examination and evaluation. 25% marks are allotted for internal assessment whereas external evaluation is for 75% of total marks.

During the orientation programme newly admitted students are made aware of the various academic and infrastructural facilities available in the institution along with the process of examination and evaluation, internal assessment, weightage of marks, and prescribed code of conduct during classes and examinations. Course structure, with the details of course outcomes, credits, hours allotted and marks for theory and practicals. Blueprint of the question paper for internal and external examination, is made available in the respective departments. Students who miss the internal examination due to health issues or their

representation in extra-curricular activities of the college are given an opportunity to write the exam on an alternate date.

During internal evaluation, students' regularity and participation in co curricular activities such as seminars, assignments, group discussions, role plays, field trips, project works, quizzes, group work and language activities is taken into consideration. This helps in assessing whether the learning outcomes in each course are realized.

For practical papers, evaluation is done by the internal examiners during odd semesters and by external examiners during even semesters. The dates for internal examinations are decided in accordance with the University calendar and are uploaded on website. The evaluation process is time bound and the scripts are evaluated within one week of completion of the internal exam. Marks are informed to the students and are recorded in the departmental Marks Register and the scripts are preserved by the Examination Cell. The discrepancies, if any, brought to the notice of the departments are immediately rectified.

After evaluation, answer scripts are shared with students and assessment pattern is discussed. The average marks of two internal exams are submitted to University through the Examination portal.

The entire examination process is monitored by the Convener of Examinations and the Principal in an effective way. As a result of the above practices the overall efficiency of examination and evaluation procedure has improved in terms of transparency and speed.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

All academic and examination related grievances, if any, are addressed promptly in K.S.N Government Degree College for Women. Grievance Redressal mechanism is implemented at three levels namely Departmental, Institutional and University, to address the issues that arise.

The students are assessed not only basing on the written examinations, but also their performance in class room activities. With regards to the Continuous Internal Assessment and Internal Mid Semester Exams, timely evaluation of answer scripts is ensured by the faculty. The college announces results of internal examination in each classroom. Each student is intimated about the format for awarding internal marks and given an opportunity for verifying answer scripts and registering their grievances. In case they are not satisfied with the evaluation, they may seek clarification from the concerned teacher. If they still feel that their grievance is not properly redressed they are encouraged to approach the Head of the Department. If

they are of the opinion that the issue has not been addressed justly, they may approach Convener of the Examinations or Vice Principal. If the student still feels aggrieved with the redressal measure of the concerned faculty, Convener of the Examinations or Vice Principal, she may appeal to the Grievance Committee of the college with a written complaint. If the Grievance Redressal Committee suggests a re-evaluation, it will be done by a senior subject faculty in the presence of the student and the marks awarded therein will be considered as final. Students who fail to take test because of genuine reasons and request for re-examination, are given opportunity to write exam at an alternate date.

Information regarding the timetable for examinations, payment of fee, exam registration, change of subject in hall ticket, remittance of exam fee, including supplementary exams etc is circulated through circulars, notices, displayed in website and announced through public address system. Grievances in such cases are communicated by Examination Cell to the University and they are resolved. Students are given an opportunity for re-evaluation and re-totalling of marks by applying for the same. Applications for re-evaluation, recounting or personal verification of the answer scripts are processed by the Examination Cell and are forwarded to Examination Branch, SKU.

Requisitions are sent to the Director of Evaluation, Sri Krishnadevaraya University for rectification of errors in printing of subject in hall tickets, marks memorandums, marking of absent in spite of writing the exam, etc. For the students who are virtually challenged scribes are arranged. All such examination related grievances are addressed by the Examination Cell in a time bound and efficient manner.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Program outcomes, program specific outcomes and course outcomes for all the programmes offered by the institution are identified, stated and are communicated to all the students. They are also uploaded on the institutional website. Copies of the prescribed syllabus are maintained in the individual Departments for students' reference and also made available on the College Website.

- POs, PSOs and COs are drafted after a discussion among the concerned faculty.
- 13 programmes offered through 18 departments in Humanities, Sciences and Commerce streams, cater to the interest and requirements of a diverse student community.
- The value added and skill based courses aim at shaping the personality of the students and building the human resources needed for an advanced society and nation. The course outcomes defined by each department reflect the cognitive aspect of the course by highlighting the knowledge and competencies the students can acquire after the completion of the course.
- Every department prepares a list of the proposed course outcomes for the courses offered during the six semesters and also defines the Programme Outcomes and Programme Specific Outcomes of all

the programmes offered by the institution.

- The newly joined and newly recruited teachers are made aware of the stated COs, POs and PSOs before being endorsed the responsibility of offering them in the classroom.
- The COs are linked to the broad outcomes of the programmes. Once the outcomes are finalized they are displayed on the departmental notice boards and communicated to students.
- COs, POs and PSOs are uploaded on college website and also made available in Library. Students are made aware of the multiple job opportunities they have after the completion of a particular programme during their Orientation Programme.
- Required pedagogical strategies, learning material, online resources and relevant curricular activities such as extension lectures, field trips, etc. are planned and considered while imparting the courses. Students are apprised of the learning outcomes of each module in the class to help them understand the significance and relevance of the unit.
- All the stated COs, POs and PSOs aim at shaping a holistic personality of the students by imparting knowledge, ethics, communication skills, interpersonal skills, analytical skills, problem solving strategies and building ICT competencies.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

All the academic programmes prescribed by the affiliating University and offered by the institution have a clearly identified learning outcome. It is in accordance with the stated Programme Outcomes and Programme Specific Outcomes. Evaluation of attainment levels of the course outcomes commences with the clear defining and mapping of Course Outcomes with Programme Outcomes. The outcomes are systematically measured throughout the six semesters.

The evaluation of attainment of POs and COs is calculated on the basis of the performance of the students in summative (External) and formative (Internal) assessments in the courses. For Theory during each semester, the summative assessment is end semester exam conducted by affiliating university, which counts 75% of the assessment in a course. The remaining 25% of weightage is for internal assessment of the student. For Practical Exams conducted at the end of Odd Semester evaluation is carried out by internal examiners. Practical exams conducted at the end of each Even Semester are evaluated by an external examiner.

The process of continuous internal evaluation includes assignments, group discussions, seminar presentations, quizzes, JAM Sessions, Role Plays, etc. Learning outcomes of the students are constantly monitored by the departments and required remedial measures are taken by concerned teachers and ward

counselors for achieving desired course outcomes.

A target overall percentage is decided for each course and a grade point is fixed as threshold. When the students' attainment is either equal to or more than the fixed target, they are said to have achieved the course outcome. **Direct Attainment** levels of COs, POs and PSOs are measured according to the following scores attained by the student in their internal and external evaluations:

Percentage in End Exams	Grade Point	Target Achieved	Performance Calculation	
100	10.0	Absolutely Achieved Course Outcomes	Outstanding	
90-99	9.0-9.9	Completely Achieved Course Outcomes	Excellent	
80-89	8.0-8.9	Extensively Achieved Course Outcomes	Very Good	
70-79	7.0-7.9	Substantially Achieved Course Outcomes	Good	
60-69	6.0-6.9	Fairly Achieved Course Outcomes	Above Average	
50-59	5.0-5.9	Partially Achieved Course Outcomes	Average	
40-49	4.0-4.9	Barely Achieved Course Outcomes	Pass	
<40	0	Failed Achieved Course Outcomes	Fail	



Indirect Attainment of Cos, POs and PSOs is assessed through the student progression to higher education, placements and by analyzing the feedback obtained from students and alumni of the institution.

File Description	Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 81.16

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
209	159	136	205	201

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
296	226	165	243	205

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.67

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 3.85

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	2.05	0	0	1.8

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 2.22

3.1.2.1 Number of teachers recognized as research guides

Response: 1

File Description	Document
Institutional data in prescribed format	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 2.22

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	0	0	1

3.1.3.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
18	18	18	18	18

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

In order to promote knowledge transfer, research aptitude and creativity, K.S.N Government Degree College for Women undertakes the following measures:

Physical Infrastructure and Support Systems: There are four computer laboratories and five science laboratories to assist in practical application of knowledge and to facilitate any research activity. High speed internet access in the form of 200 mbps is available in the laboratories besides technical assistance.

Research Committee: The College has established a Research Committee which encourages the teachers and students to undertake research in their concerned fields of interest. It motivates the faculty to undertake Minor and Major Research Projects and get them funded by external agencies. It also provides guidance for publication of articles in research journals. Two of the members of faculty have received grants for two Minor Research Projects from UGC SERO. Nearly 50 percent of the faculty members have participated in online and face to face Faculty Development Programs and also published research articles in UGC recommended journals. The Faculty Forum of the College provides an opportunity to the staff to share their knowledge with their colleagues.

K.S.N College has organized two UGC Sponsored National Seminars which provided the faculty an opportunity to interact with their counterparts, discuss ideas and share opinions.

Research through Linkages and Collaborations: Most of the departments have entered into Memorandums of Mutual Understanding with other institutions of higher learning. This collaboration

results in teachers' attending workshops, seminars and conferences organized by the collaborating institutions and presenting their papers. This participation helps in understanding the current research scenario and while promoting interest in research culture. The MOUs with the organizations help in forging a kind of bond between the institution and industries. Field visits and extension lectures organized on this basis provide an opportunity to the students to interact with the professionals and supplement the theoretical knowledge gained from prescribed curriculum.

Botanical Garden: The well maintained Botanical Garden of the Institution houses more than 250 varieties of Ornamental, Medicinal, Desert and Aquatic plants. The Department of Botany initiates a green audit of the Campus in which the students are also involved and given hands on experience in identifying and categorizing the species of plants on the campus.

Academic Support: K.S.N has a well established library with 20,000 books. Being a member of INFLIBNET it has access to thousands of e-books and journals which are made available in N-List.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

3.3.1.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**Response:** 0.64**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
13	0	06	05	02

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 1.4**3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
06	06	06	19	20

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

K.S.N Government Degree College for Women has a very impressive contribution in extension activities and social commitment which go beyond the curriculum and are carried out under the banner of NSS, YRC, RRC, Eco-Club and NCC outreach activities. In accordance with the vision of our institution "Educate, Empower and Liberate", the extension activities include, Educational Sustenance, Gender Issues, Environmental Protection, Disaster Management Health and Nutritional Care, Importance of Hygiene, Environmental Conservation, and Community Interactions.

The extension activities are integral to all UG programmes and involve students in experiential learning and community engagement. This involvement sensitizes them about social issues and the challenges of a developing society like ours while examining the inequity and the challenges posed towards potential development of people. During the Covid 19 pandemic, faculty of K.S.N displayed an exemplary spirit of community consciousness and undertook many service measures.

These community activities provide an opportunity to the students to mingle with the residents and learn the significance of social service, ethical values, cultural heritage, traditions and interpersonal relations. Both the faculty and the students respond sensitively to natural calamities and contribute funds for relief measures.

The best aspect of the Extension Activities is the adoption of 3 villages Chinmaya Nagar and Lenin Nagar which come under rural Ananthapuramu and Prasannayanapalli under Panchayat. Students engage in shramadan, social interaction, planting of saplings and health surveys creating awareness about health and hygiene, importance of education, financial literacy, etc through interaction, group discussions and cultural activities. They also interact with the local functionaries and chart out the activities to be undertaken during the camp to improve the residents' quality of living. Significant extension activities at K.S.N Degree College for Women include:

- *Visit to Orphanages, Blind Homes and Old Age Homes*
- *Rallies on medical and social issues for creating awareness*
- *Free Medical Camps*
- *Kishori Vikasam*
- *Janmabhoomi Ma Ooru*
- *ODF Surveys*
- *Blood Grouping and Blood Donation Drives*
- *Vanam Manam Programme*
- *Swatch Bharath Abhiyan*
- *Youth Festival*
- *Youth Exchange Programmes*
- *Quiz Programmes at District Level*
- *Radio Talks*
- *Women Empowerment*
- *Food, Coins, Stamps, Weights and Measures and Book Exhibitions*

- *Distribution of plants to residents of adopted villages*
- *Participation in Games and Sports at District, State and National levels*

Project works too are an integral part of sixth semester curriculum for certain Courses. These visits give a practical implication to the students' conceptual learning. Students' participation in various games and sports at intercollegiate, district, state and national levels helps them in gaining confidence, tapping their inherent talents, participative learning and development of team spirit.

Participation in such activities enhances students' learning experience and instills the desired values in them. These social visits have helped the local residents understand the significance of environmental protection, literacy and cashless transactions while helping the students comprehend their social responsibility while inculcating ethical values in them for building a healthy society.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 11

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
7	1	1	0	2

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 198

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
102	39	21	18	18

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 350.99

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
5698	3738	2256	1200	1479

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 61

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
21	16	10	03	11

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**Response: 53****3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
17	11	09	07	09

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

K.S.N. which is situated in 3.99 acres of land has four buildings, enclosed within lush green trees, erect compound wall and a majestic entrance arch. The college ensures adequate infrastructure and the best possible physical facilities for all academic and co- curricular activities. The amenities are constantly upgraded and well maintained.

The College has 24 spacious, well lit and ventilated classrooms for conducting theory classes. There is capacity for accommodating 60-80 students with comfortable and attractive furniture, lights, fans, and white boards.

In addition to the classrooms, the college accommodates the Principal's chamber, Administrative Office, three staff rooms, well equipped Library, Reading Room, IQAC Room with a Computer, Physical Education Room, Examination Cell, NCC, NSS Rooms, and three air conditioned out of four computer laboratories. There are 145 desktops with a student computer ratio of 1:6. There are seven projectors for blended learning. Five well equipped Science Laboratories have functional work places and provision for electricity, water, gas and ICT requirements.

There are three Virtual Classrooms, three Digital Classrooms and MANA TV Room with smart boards, interactive display touch screen boards, LFD Televisions and digital podium which assist in integrating ICT in teaching learning process.

The well equipped library comprises 4000 titles, periodicals and journals. The students have access to INFLIBNET and N-List. The Library is partially automated with SOUL software. There are five internet connections with a bandwidth of 40 mbps. The college has its own institutional G-Suite domain mail ids. All the staff rooms have required furniture, storage facility, computers and internet connectivity.

The office room has 4 computers, 2 scanners and printers and 4 photo copying machines. The campus also houses a recently constructed spacious auditorium with a seating capacity of 500. A comfortable well lit and ventilated recreation room is provided for the students and it is utilized by them during zero hours.

There is a canteen with an adjacent meeting and sitting space. The canteen not only provides snacks and refreshments for the students but also caters to the stationery, photo copying, basic and sanitary requirements. The vermin compost pit and rain water harvesting pits are well maintained by the department of Zoology. The solar energy plant which is installed on college terrace generates and transfers 3249 units of electricity per annum to the power grid.

There are two attached Hostel Blocks, Hostel Mess, Basket Ball Court, Primary Health Centre, Gymnasium, RO plants, Hot Water Plant and parking area in the campus. 85 close circuit cameras installed in class rooms and other prominent places ensure safety and monitoring. The college has a well maintained Botanical Garden with an Aquatic Pond, an exquisite collection of medicinal and aquatic plants

and specimens which improve the quality of air and ensure a pollution free environment while adding beauty and ambience to the campus.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

K.S.N.Government Degree College for Women gives equal importance to academic, extra-curricular, cultural activities and sports for developing students' holistic personality. Students are encouraged to take part in a number of activities to identify their hidden skills and help them in excelling in their fields of interest. The college organizes various activities such as Freshers' Day, Yuva Mahotsav, and a display of martial arts in which students actively participate and reveal their talents. Their participation refines their aesthetic sensibility and an admiration for the fine arts. The college has a Literary Association which organizes cultural events and literary, theatrical and dance competitions. Auditions are conducted before the events to identify the talent of the students.

The college has the following facilities for conducting Academic and Cultural Activities:

- **Auditorium:** The college auditorium which is 495.54 square meters has a seating capacity of 500. It has a high dais with a podium, tripod screen and audio system. The spacious ante- room adjoining the dais is used as green room.
- **Seminar Hall:** The Virtual Lab with a seating capacity of 200, is utilized as Seminar Hall for the conduct of activities involving the students of one particular programme or discipline.
- **Portico:** The portico of the main block is often used as open air stage for celebrating important days, NCC activities, parades and other outdoor educational activities.
- **Sports/Games:** College offers ample opportunities and facilities to the students and encourages them to participate in sports and games during the zero hours. Such activities develop team spirit and interpersonal relationships. There is an exclusive room for the department of Physical Education with facility for storing the sports equipment. As the college does not have an indoor stadium, the students utilize the stadium of JNTU which is just beside our college. Our students have represented the college at Inter collegiate, State and National levels and have been awarded trophies, medals and certificates. Our Physical Director has been acclaimed as the best Physical Director in the State by the Commissioner of Collegiate Education and has been honored.

Besides competitive sports and indoor games, students are encouraged to participate in such athletic events as Shot-put, Soft Ball, Hand Ball, Tennikoit, Javelin-throw and Discus-throw by providing them with necessary equipment.

Physical Fitness:

Gymnasium: College has a well established gymnasium with eight gym stations and is accessible to both staff and students. The gym can be used by students between 5 pm and 6 pm.

Yoga: The students are involved in Yoga for their physical and spiritual wellbeing. This healthy practice is carried out on the roof of auditorium during the early morning hours. All the hostel inmates are involved in this activity. Besides promoting physical and spiritual fitness, this practice revives traditional Indian culture.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 24

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
26.16	3.41	0.26	0.53	0.46

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Name of the ILMS software: SOUL

Version: 2.0

Nature of automation (full or partial): Partial

The Central Library of K.S.N. Government Degree College for Women is partially automated using the Integrated Library Management System. It is housed in a spacious hall. The entire area is brightly lit and well ventilated. The Library has a seating capacity of 100 including reading and reference area. It caters to the needs of all the departments. The college has a Library Advisory Committee with Librarian as Convener and is aided by other lecturers and students as members. Orientation is given to all the students about the facilities and offline and online resources available in the Library. They are made aware of the process for easy accession of books. The Library works between 9 AM and 4:30 PM on all working days and is accessible to staff and students.

The process of automation is in progress for efficient utilization of available resources. The Online Public Access System (OPAC) which is a feature of SOUL software is an online database of the library resources and is helpful in quick access of basic information such as title, author, year of publication, publisher, price, etc. The bar-coding of all the available books for automated circulation is in process. This software is used for accessing books, journals and periodicals, for issuing and collecting books and for giving information about the author, publisher, subject and title of the book.

There are 20,000 printed books, 15 journals, 7 newspapers (subscribed), five periodicals and previous question papers for reference. There are 20 CDs of audio lessons available for visually challenged students. In addition to this material there are earmarked desktops in Library and English language lab for Divyangjanas with screen reading software. As the institution has active membership in INFLIBNET since July 2018, our students have access to all the e-resources which include 31,64,309 e-books and 6,150 e-journals, theses and periodicals. Besides these resources, books and reference material on competitive exams, such as PG, NET, APPSC and UPSC is made available in the Library.

The institution has a college magazine with focus on competitive exams which is being published since November 2017. All the back issues of the magazine are available in the Library. The digital aspect of our Central Library is having Wi-Fi connectivity, one server, five clients and the system of scanning of barcode for circulation for the benefit of staff and students. There are six sections in the library corresponding to Reference, Reading, Circulation, Stack, Digital and Reprographic. There is an attached

reading room with comfortable seating arrangement. The entire stack area is under electronic surveillance and has fire extinguishing facility. Students utilize the facility of photocopying available in the library. Anti-plagiarism software is also installed in the Library.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: C. Any 2 of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership, Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.89

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.16	2.84	2.15	4.01	0.27

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**Response:** 51.05**4.2.4.1 Number of teachers and students using library per day over last one year****Response:** 485

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

K.S.N. Government Degree College for Women ensures adequate IT facilities which are frequently upgraded and updated to facilitate both academic and administrative tasks. Since the year 2017, the process of admission to Undergraduate Programs was made online by the government. In tune with this change of administrative policy admissions were made online through **APSAMS** (Andhra Pradesh State Academic Management System) portal. From the current academic year 2020-21 students are enrolled through **OAMDC** (Online Admission Module for Degree Colleges) portal.

All academic and administrative records are updated using ICT. ERP software is used in Office administration for updating scholarship data. E-content is prepared by staff using the available facilities and is made available to the students by uploading it in college LMS portal. The Wi-Fi facility is upgraded by college from time to time. Optical fiber network is accessible in the institution. There are 5 Wi-Fi connections with 40 mbps bandwidth frequency. There is one Grid internet connection for 3 Virtual Class Rooms.

Free Wi-Fi access is provided to staff and students. In the year 2017-18, the institution established three Virtual Labs and three Digital Classrooms with all its accessories. The Virtual Labs ensure video conferencing facility. The Digital Classrooms have True Touch Interactive Boards. English Language Software prepared by the Cambridge University Press is installed in all the available desktops in the English Language Lab for the development of Listening, Speaking, Reading and Writing Skills. The year 2019-20 saw an addition to the lab infrastructure with contribution of 30 laptops by Andhra Pradesh State Skill Development Corporation.

Sl. No	Facility	Year of Up gradation	
1	Digital Classrooms	2017-18	
2	Virtual Laboratories	2017-18	
3	Wi-Fi	2018-19	

4	Projectors	2018-19	
5	Lap Tops	2018-19	
6	LFDs	2018-19	
7	Computers	2019-20	
8	Close Circuit Cameras	2019-20	
9	Anti Virus for all the Desktops	2019-20	
10	Photocopying Machines	2019-20	

Since the year 2018-19 onwards students' attendance is marked online using Integrated Attendance Management System. Four Bio-Metric devices have been installed in the institution for recording staff's and students' daily attendance. In addition to the day wise attendance, hourly attendance is recorded by the concerned faculty in the IAMS app installed in their smart phones.

The Central Library of K.S.N. Government Degree College is partially automated with SOUL software. The safety of the entire campus is ensured by the installation of 85 close circuit digital surveillance cameras in classrooms, laboratories, library, and staff rooms and at prominent places across the campus. Daily Surveillance videos recorded in the analog cameras are monitored through DVR and LCDs by the Principal. 8 overhead projectors are available in the college including one mobile projector. Public Address System is used to convey messages to staff and students. The integration of IT in academic and administrative activities has enhanced efficiency and transparency.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 6:1

File Description	Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 0

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

K.S.N. strives to fulfill the requirements of the institution with the support of the Staff Council, making available adequate physical infrastructure. It constantly upgrades facilities in order to provide, maintain and utilize physical, academic and support facilities. Sufficient amount from restructured fee and budget sanctioned by CCE is utilized towards this purpose.

Established Systems and Procedures

The Principal holds discussion with the Staff Council regarding development and maintenance of facilities for approval and execution. The HODs, faculty, non-teaching staff and other employees are given responsibility to maintain the facilities under their supervision.

Maintenance of Physical Facilities

Maintenance Staff: The furniture committee undertakes a survey of the whole campus and lists out the repairs and renovations required. It identifies the maintenance related to electrical fittings. To minimize energy consumption and provide eco-friendly campus, LED bulbs and solar generator of electricity are used. Students and staff are provided with purified water from **2 RO plants** installed in the campus. There is Hot Water Solar Plant for hostel inmates. The overhead tanks are cleaned at regular intervals. The entire campus and attached hostel are fumigated once in a fortnight to eradicate mosquitoes.

The Support Staff: On a daily basis all the washrooms, classrooms, seminar halls, laboratories, staff

rooms, library, corridors and grounds are cleaned by contingent staff. To ensure safety and security for staff & students, 85 CCTV cameras have been installed and Day and Night Watchmen are employed. There are 2 sweepers, 3 Lab Attenders for cleaning and maintaining the campus infrastructure.

Maintenance of Academic Facilities: College gives equal importance to maintenance and up gradation of academic facilities. A separate Science Block, a spacious auditorium and New Hostel Complex have been added since the previous accreditation. Stock verification of all the laboratories' equipment is done in all the departments annually and details are given to the College office for further action. Log books are maintained in Library and Laboratories. Naphthalene balls are used for keeping the books safe. For any kind of maintenance or repair the laboratory staff in-charge reports to the Head of the Department, and he/she forwards the requisition to the Principal and the repair work is carried out by the concerned service person. The furniture is repaired, painted and replaced as per the requirement. Students are instructed to scrupulously follow standard operating procedures during the use of computers to avoid system failure due to improper usage. Cleanliness of the classrooms is monitored by Health and Hygiene Committee.

Sports: The ground is leveled and marked for student practice. The Department of Physical Education maintains stock accession register, stock issue register and register for damaged equipment.

Botanical Garden: The department of Botany is in charge of the Botanical garden. A gardener is hired for cleaning, pruning, planting and watering of the garden and maintaining green cover of the entire campus.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 76

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
660	745	680	443	466

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 81.38

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
740	655	628	581	582

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 109.62

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1454	678	458	950	792

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances

including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies
- 2.Organisation wide awareness and undertakings on policies with zero tolerance
- 3.Mechanisms for submission of online/offline students' grievances
- 4.Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 21.14

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
127	90	19	13	18

File Description	Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 121.29

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 376

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 60

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
01	0	01	01	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
01	0	01	01	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 55

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
10	12	09	10	14

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

K.S.N Government Degree College for Women gives importance to the concept of participative management and decentralization. The College makes it mandatory that there is students' representation in both academic and administrative committees. Instead of conducting elections, the interested, meritorious and active candidates are nominated to represent their fellow students in the Students' Union. Class Representatives and Deputy Class Representatives represent their fellow classmates in this union. These nominations take place at the beginning of each academic year. The Principal nominates a member of the staff as the Convener of the Students' Union to guide the students.

The committees which have students as members are Students' Union, IQAC, Literary Association, Humanities Association, Commerce Association, Science Association, Games and Sports Committee, Library Committee, Special Fee Committee, Disciplinary Committee, Feed Back Committee, Bio-Metric Committee, Career Guidance and Placement Cell, Women Empowerment Cell, Eco Club, Grievance Redressal Cell, Anti Ragging Committee, Hostel Committee, Minority Committee, College Magazine Committee, MOOCs Committee, Health and Hygiene Committee, etc. The vibrant representation of the students in all these committees is reflective of adhering to democratic principles of involving the stakeholder in the academic and administrative initiatives of the institution. Moreover, this involvement offers the students ample opportunity to mingle with other stakeholders and share their ideas and opinions.

They represent the students' grievances and get them redressed through the Grievance Redressal Cell and the Principal. Their feedback is considered while taking any such initiatives. The NSS, NCC and Youth Red Cross Committees even work beyond the college premises and extend their services to the community

and also participate in environment related programmes. Such participation refines the team spirit, social engagement, critical thinking, communication skills and leadership skills of the students. It also helps in strengthening their individual and civic responsibilities.

The student representatives on the games and sports committee take active part in planning, organizing and participating in sports competitions at both college and inter-collegiate levels. The Student Union assists in maintaining discipline on the campus, planning, organizing and executing co-curricular activities such as student seminars, quizzes and events such as Fresher's Day, Youth Festival, Regional and National Festivals, Literary and Fine Arts Competitions, Field Trips, awareness rallies, competitions on the occasion of Vana Mahotsav and celebration of important days.

These events broaden the scope of academic knowledge besides offering the students an opportunity to exhibit their talents and improve leadership and organizational skills.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 32.4

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
44	38	18	46	16

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

K.S.N. Government Degree College for Women has a registered Alumni Association which was registered in the year 2013 under the Andhra Pradesh Societies Registrations Act Number 35 of 2001. Its purpose is to create a network of K.S.N students, contributing to personal and career development of current and passed out students in addition to taking an active part in the developmental initiatives of the institution. Apart from offering financial support, the alumnae provide intellectual support to the students.

All the outgoing students are encouraged to take membership in the Association by contributing at least a hundred rupees towards the registration fee and take part in the development of their alma mater. Nearly 1,000 students have registered so far. At least one Alumnae Meeting is convened per annum. A link is provided in the college website for online alumnae registrations. There is provision for collecting alumnae feedback in the registration form.

The Association has created a whats-app group which assists in fostering long term relationships among the former students. The alumnae interact through this online platform and stay connected.

The alumnae render their cooperation to their alma mater both in terms of financial help and by interacting and motivating the current students. They extend their services by addressing the students during awareness programmes and willingly come forward to impart job oriented skills to them. They enlighten the students about the current industry trends and help them in getting clarity about their intended career paths. They have also taken the initiative of installing stone slabs in the campus and writing inspiring thoughts for the students.

K.S.N alumnae have conducted plantation activities in the college and donated fertilizers as measures for environmental protection. They participate in programs organized by Women Empowerment Cell of the college. The flagship programme of the college **KSN Akshayapathra** will be fully sponsored by alumnae very soon. The idea was generated in annual meeting of the alumnae during the year 2019-20. Under this programme it is decided to contribute and raise funds towards launching a Free Mid Day Meal Scheme for all the day scholars.

The alumnae association also contributed in kind towards the construction of the Entrance Arch of the college. In order to encourage the students to excel in academics the alumnae have contributed an amount of 40,000 rupees for giving away prizes to the toppers across all the streams every year.

Every department invites feedback from the alumnae which helps in evaluation of teaching learning process and improving support services. Four of the teachers rendering service in the college now are its former students. A considerable number of K.S.N. alumnae have completed their post graduation in various disciplines and are serving the community in various cadres. Their concern for the development and advancement of their alma mater is beyond measure.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

K.S.N. Government Degree College for Women, through institutional planning and effective governance, designs strategies to improve the quality of teaching learning process. The institution focuses not only on academic quality enhancement but also on administrative and infrastructural development of the campus. The governance tries to ensure that the execution of the academic activities is in tune with the vision and mission of the college. The vision of the college is to *'Educate, Empower and Liberate'*.

K.S.N. is a renowned institution of higher learning in the district which caters to the higher educational needs of students hailing from rural areas as well as town. More than 80% of students come from remote places. Most of them are first generation learners. Our vision is to take the fruits of education to all the marginal sections of the society and assist in their empowerment.

The mission statement reflects the need to inculcate social and moral values, leadership competencies and integrity in the students and make them responsible and empathetic citizens of the global community. The mission of the institution has been to provide higher education to all the women students who approach for admissions in all streams. The college strives to attain excellence through value based education. The mission statement also states that the orientation of students towards the market based challenges is the need of the hour so that the students are prepared for facing life.

All the resolutions regarding academics and administration are taken after thorough discussion in the Staff Council meetings. The policies regarding teaching, code of conduct, budget, expenditure and future plans etc are reviewed in these meetings. The college, thus, believes in Participatory Governance. These academic and administrative activities are streamlined by the formation of internal statutory committees which look after various responsibilities. This involvement ensures efficiency and transparency in the execution of the policies. Institutional governance involves Principal, IQAC, Staff Council, Office Superintendent and Student representatives and undertakes the following initiatives based on the enunciated vision and mission of the college:

- To offer a conducive teaching learning atmosphere in the campus.
- To involve the students in co-curricular activities to enhance their academic knowledge and sharpen their employability skills
- Utilizing the latest technology in imparting education
- To sensitize the women students about the equal opportunities they have in life and motivating them to achieve their goals by becoming free from social and economic constraints
- To encourage students to be a part of the NSS, NCC, YRC and Eco-Club activities to develop social and environmental consciousness in them
- To impart value based education and hone the personality of the women students.
- Encouraging staff and students to undertake research in concerned subjects
- Taking the stakeholders' feed back into consideration while framing institutional policies

All the stake holders are thus encouraged to create an environment of academic ambience, mutual support and cooperation to realize the vision and mission of the institution through decentralized and participatory governance.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

K.S.N Government Degree College for Women follows decentralized governance in its institutional practices. The administration is decentralized and collaborates with various departments and employees of the institution to improve the quality of its academic and administrative systems. Principal, being the head of the institution, leads and guides the team of teachers and administrative personnel in running the institution in a fair and transparent way to impart quality education. He takes everyone into confidence and invites the opinions of all the members of the Staff Council including the student representatives, while taking policy decisions regarding academics and administration.

The Staff Council Meetings are convened frequently. The Council includes all the Heads of the Departments and the members of IQAC. Matters such as academic activities, co-curricular activities, designing of time table, allotment of workload, conducting of practical exams, conducting internal mid semester examinations, evaluation strategies, bio metric attendance, purchase of lab equipment, augmentation of infrastructure, minor repairs, allocation and utilization of budget, matters concerning College Attached Hostel, conducting extension activities, games and sports competitions and literary, cultural and environmental activities, completion of online courses and academic research are discussed in Staff Council Meetings. An institutional action plan is charted out at the beginning of each academic year which comprises departmental action plans.

Every department has the autonomy to take academic decisions such as allotment of classes, preparation of departmental annual curricular and co-curricular plans and planning and conducting extra-curricular activities. This is done by a common consensus arrived in departmental meetings by taking resolutions and duly recording them in the Departmental Minutes' Register. This autonomy results in the efficient execution of academic plans without any hindrances and obstacles.

The faculty is informed about various opportunities to enhance academic knowledge and is encouraged to participate in National and International Seminars, Conferences and Workshops and also to register and complete Massive Open Online Courses and Refresher and Orientation Courses offered on various academic platforms.

The management of the college is further decentralized by the constitution of a number of College Committees for facilitating the smooth functioning of academic and administrative activities. Both the staff members and the class representatives from student community are made a part of this participative management. Authority is delegated to the conveners of these committees to fulfill their assigned responsibilities. All the members of the committee coordinate with each other and work towards a common goal. The Staff Council and the Conveners of the Committees assist the college administration and the Principal in administrative and academic affairs.

Feedback obtained from the stake holders and reports of the Annual Academic Audits initiated by the Commissionerate of Collegiate Education are also considered while reviewing the academic and administrative activities of the institution. Such culture of decentralization, co-responsibility and participative management is helpful in enhancing the quality of academic and administrative standards maintained by the institution.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The institution's perspective plan for development is based on our institutional vision to 'Educate, Empower and Liberate'. There are well defined objectives of the college which involve both academic and administrative strategic action plans to make the college a model institution. The institution has developed substantially in terms of student enrollment, infrastructural development and integration of IT in teaching learning process.

Teaching and Learning:

The academic policies formulated in the Staff Council and IQAC meetings aim at fostering student centric teaching methods and are implemented through the concerned Committees. Teachers are encouraged to update their ICT knowledge and incorporate the latest ICT tools as their pedagogy. We plan to establish more number of MOUs for collaborative learning and conducting co-curricular activities. Our short term goal is to ensure that our students develop a holistic personality and are well placed in society whereas our long term goal is to emerge as a Centre with Potential for Excellence and achieve rank in NIRF.

Infrastructure Development:

The college frequently upgrades and enhances its physical and IT infrastructure according to the requirements. The Furniture Committee surveys the entire campus and assesses the needs of the users. Decisions are taken after due consultation with the Staff Council. The Committee monitors the

maintenance of physical infrastructure and tries to mobilize funds for the same.

Our strategic plan includes construction of new commerce and hostel block, additional toilet blocks for students, renovation of cafeteria and improving the green belt of the campus. The proposal to implement this plan has already been submitted under NAADU-NEDU Scheme of AP Government.

Research Development

The institution encourages the staff to undertake research projects and get them funded by government bodies to enhance their academic experience. Two departments have undertaken MRPs towards which an amount of Rs. 3,85,000/- from UGC was sanctioned.

Human Resource Development

We have introduced a number of skill oriented short term certificate courses which give an edge to the students while selecting their career paths. Coaching for competitive exams is imparted through Career Guidance Cell. The active MOU with the APSSDC gives us an opportunity to organize Campus Recruitment Drives. The teachers are encouraged to participate in Workshops, FDPs, Conferences and MOOCs to refine their teaching capabilities.

Community Engagement:

K.S.N's mission is to instill social and moral values in the students and hone their personalities as responsible citizens of the world. Students' involvement in outreach activities is ensured on NSS, NCC, YRC and Eco-Club platforms. During the last five years a number of extension activities have been conducted in the institution.

Internationalization:

The College seeks to be on par with International institutions in this scenario of globalization and Competition. In order to elevate our academic performance we reviewed and refined our academic and administrative standards and submitted a proposal for Certification to International Organization for Standardization. The institution has been duly certified for its quality management and is awarded ISO 9001:2015 certificate.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The Principal is at the apex of administrative structure of the institution and is assisted by Vice Principal and Heads of the Departments. IQAC which is formed as per the guidelines of UGC assists the Principal in maintaining and enhancing the academic quality culture of the institution. The major committees such as Academic Council, Finance Committee and Staff Council are formed as per the proceedings of the Principal who acts as ex-officio chairperson of the Staff Council.

The administration is decentralized and power is disseminated to a number of Committees which participate and support the academic and administrative activities under the guidance of the Principal. The Academic Council reviews the academic activities of the college. The Finance Committee reviews the budget of the college and takes resolutions regarding financial matters. The Examination Committee looks after the conduct of internal and external examinations. The Office Superintendent and Senior Assistant perform various administrative activities. A review of available budget is also taken into consideration while formulating policies which have financial implications. The annual action plan is formulated during such meetings with due consultation with the heads of the departments and their departmental action plans. All the members of the staff participate in executing such curricular, co-curricular and extra-curricular action plans.

The ward counselors provide guidance and counseling to their wards and keep a track of their academic progress. IQAC and every department obtain feedback on curriculum from the students and encourage them to fill the online feedback form made available on the website. Reports from CCE Auditors after the annual academic audit also help in enhancing the academic and administrative quality of the institution. The Grievance Redressal Cell not only redresses students' grievances but also those of teaching and non-teaching staff. Suggestion box is installed in the College Main Portico and is accessible to all the students. Students first approach their subject teachers and ward counselors for seeking redressal. If they are not convinced by the given suggestions, they approach the Grievance Redressal Cell.

There is a well defined Organizational Structure in the College which comprises Principal, Vice Principal, IQAC Coordinator, HODs, Office Superintendent, Senior Assistant, Junior Assistant, Record Assistant and Office Subordinates. The service rules and pension rules are governed by UGC guidelines issued by the Commissionerate of Higher Education and Government of Andhra Pradesh Service Rules. All the management appointments are undertaken on the basis of merit and after taking lecture demonstration in the presence of students. The IQAC Coordinator, one senior faculty, concerned Head of the Department and Vice Principal attend the demonstration and take decision about the recruitment. The recruitment is made to match the increased intake and to maintain an ideal student teacher ratio.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Administration**
- 2.Finance and Accounts**
- 3.Student Admission and Support**
- 4.Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**

Response:

K.S.N. Government Degree College for Women offers a number of welfare measures for teaching and non-teaching staff. All the teachers are encouraged to attend faculty development programmes offered by other HEIs and Universities. They are granted Academic Leave for attending the same and the particular period of their attendance is considered as on duty period. Study Leave for doing research work on regular basis is permissible under FIP scheme with prior approval from the Commissioner of Collegiate Education. There is a provision for availing Maternity leave for 6 months for women staff whereas the male members of staff are entitled to avail themselves of paternity leave for a period of 15 days as per government rules.

The faculty who complete their Doctoral Research, publish research articles in reputed journals and publish books and chapters are given due acknowledgement in their Career Advancement Schemes. Their Annual Self Appraisal Scores are validated by the institution and are considered for promotion to higher cadres as well as while seeking transfers to their places of choice. All the members of staff who are appointed on permanent basis are eligible for Employee Health Scheme under the guidelines of the Government of Andhra Pradesh which not only covers the individual incumbents but also their dependents. The teachers are encouraged to complete Faculty Development Programmes such as Refresher Courses and Orientation Courses.

There is a Primary Health Centre in the institution both for Staff and students. First Aid Kits are available in the health centre, hostel premises, NSS, Science Block, Physical Education Department and Administrative Office Room. Refreshment is available for teaching and non teaching staff in the College Cafeteria.

Other welfare measures for staff include:

- Casual leave, Special Casual Leave, Half Pay Leave, Earned Leave, Commuted Leave, Medical Leave, Optional Holidays
- Teachers who are appointed prior to December 2004 are eligible for pension benefits on retirement. Faculty employed after 2004 are covered under New Pension Scheme namely CPS.
- GPF, gratuity and leave encashment of Earned and Medical leaves facility is availed by retiring faculty as per Government norms.
- GPF loans as per eligibility and government rules
- Grievance Redressal Cell
- Women Empowerment Cell
- Free Wi-Fi facility
- Festival Advances
- LTC (Leave Travel Concession)
- Housing and Vehicle Loans
- Day Care facility for younger children of the staff (if any)
- RO Water Facility
- Cold Water Plant
- Mike for engaging huge classes
- Increased safety with 85 CCTV cameras

Public Address System

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 47.57

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
89	05	03	04	04

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

K.S.N Government Degree College for Women follows the formal guidelines of Commissioner of Collegiate Education in its performance appraisal system for teaching staff at the end of each academic year. This helps in assessing the quality of the staff and their work efficiency. This formal evaluation template is developed by the CCE and is mandatory for considering the promotions of teaching staff to higher cadres. All the academic records related to teaching, examinations, evaluation, administrative work, research and curriculum development are maintained by teachers to calculate and claim their scores. IQAC validates the Self Appraisal Reports based on the Academic Performance Indicators, submitted by all the teachers against the available documentary evidences and finalizes the score. The appraisal is related to three broad categories:

Category 1: Teaching, Learning related activities

- Lectures
- Practical Classes
- Tutorials

Category 2: Co-curricular, Extension, Student related, Professional Development and research related activities

- Administrative responsibilities such as Department In charge, Dean, Director, Coordinator, Warden etc.,
- Examination and evaluation duties assigned by the college
- Professional development such as participation in seminars, workshops, conferences, completion of short term online courses, Refresher Courses, Orientation Courses, ARPIT, etc.,
- Student related activities such as field work, project work, NSS, NCC, community service, extra-curricular activities, etc.,

Category 3: Research and Academic Contributions

- Publication of research papers in UGC approved journals
- Publications other than research articles such as books, chapters published or edited
- Creation of ICT mediated teaching learning pedagogy
- Design and development of e-modules
- Research guidance

- Research projects
- Invited lectures delivered in Conferences and Seminars
- Consultancy, patents, awards and fellowship etc.,

Teachers are required to provide details such as work load particulars, total number of classes engaged, participation in examination and evaluation, teaching methods, development of curriculum, publication of research articles, participation in seminars, conferences, workshops, faculty development programmes and membership in various boards of studies. A good weightage is also given to faculty who design and develop ICT tools for teaching and learning. IQAC Committee validates the scores, gets them attested by the Principal and uploads the same on the official CCE website while the actual report is retained by the institution. The obtained score decides the overall grades of the teachers. These grades and scores are taken into consideration while sanctioning higher pay grade scales and while opting for transfers to places of their choice. Students are encouraged to offer feedback on their teachers by answering a questionnaire made available on the college website. Alumnae too are given an opportunity to record their online feedback and forward their suggestions for improving the teaching learning quality. Based on the responses discussions are held with the concerned teachers and suggestions are given by IQAC to enhance the quality of teaching.

The non-teaching staff of the college are assisted by both IQAC and Office Advisory Committee, and as per their performance they are guided by their respective heads and the Principal.

File Description	Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The College conducts external financial audits periodically. There is Finance Committee, UGC Committee and RUSA Committee to prepare the budget statements and submit the proposals to RUSA. The departmental HODs submit a report for the required expenditure to the Principal. Later the expenditure is settled by the Administrative Office on the submission of proper bills countersigned by both the Head of the Department and the Principal. All the financial accounts and all the documents such as Cash Books, Ledgers, Cheques Issued, Fee Collections Register, Vouchers, Bills and Receipts are properly maintained and updated. The funds are utilized in a proper and transparent manner.

In depth Financial Audit is conducted by the Office of the Regional Joint Director at the end of a Principal's tenure. The latest audit was initiated in May/June 2019 by a team of auditors from the Office of Regional Joint Director, Kadapa. Periodically the utilization certificates issued by an external registered Chartered Accountant are obtained after getting the accounts audited. Separate Heads of Accounts are there for depositing the special fee (8443) and Tuition Fee (0202) and the exact amount deposited is

authenticated by the Sub Treasury Officer. The Accountant General Office, Andhra Pradesh, Hyderabad last audited our accounts in the year 2008.

Internal audits are carried out in the form of annual stock verification and academic audits. At the end of every academic year, stock verification committees are nominated by the Principal which submit a report on the maintenance of stock by the departments. The Endowments Prize Committee guided by the Principal is responsible for managing the funds received through endowments, sponsorship and contribution from philanthropists and retired teachers. The accumulated interest gained from endowment donations is utilized for giving away prizes to the meritorious students.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 6.58

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
4.53	0	0	1.65	0.40

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The College makes optimum utilization of available resources. The principal source of income is the Special Fee and RTF which is Advanced Special Fee collected for Restructured Courses. It is spent towards the maintenance of institutional infrastructure and paying of salaries to Contingent Staff and

teachers engaged on hourly basis for non-sanctioned posts. The staff members appointed on regular and contract basis by the government draw their monthly salary from the government treasury. With the information and requisitions received from HODs the Purchase Committee plans the expenditure for the academic year. The plan is discussed and finalized by Staff Council. All the bills pertaining to expenditure are signed by concerned HODs and Principal for claiming the funds.

- 1.The College receives rent for letting out the Seminar Hall for coaching centers in the town to conduct any training programmes.
- 2.The Canteen facility is outsourced for which the College gets a regular monthly income.
- 3.The income thus generated is deposited in the CPDC account.
- 4.The college awards endowment prizes in cash to toppers in all streams from the accumulated interest gained from donations of Lecturers and Principals retired in this institution.
- 5.The funds received from University Grants Commission under XII Plan were utilized properly with transparency.
- 6.The non government funds include donations by staff, philanthropists and alumnae contributions. A senior faculty Ms. Y. Vijaya Brunda donated a solar water heater plant for College Attached Hostel. One of the best practices of the institution is that most of the faculty members who retire here voluntarily donate a sum of at least fifty thousand rupees towards the endowment prizes for the students.
- 7.Allocations made for conducting cultural competitions, sports activities, etc. are spent according to resolutions made by the concerned committees. The vouchers and bills are submitted to the office for scrutiny and audit.
- 8.Principal is the highest monitoring authority at the institutional level ensuring the optimum utilization of financial resources.
- 9.The fee collected from hostel inmates is deposited in a separate account and is utilized for provision of food and the maintenance of hostel.
- 10.The construction of the new hostel block was initiated by RUSA funds. We are waiting for sanctioning of required funds through NADU-NEDU Scheme of the government to complete this project which will help a large number of women students hailing from the marginalized sections of society, commuting from nearby villages, to avail themselves of the facility offered by the institution.

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The institution has established Internal Quality Assurance Cell as per the guidelines of NAAC. The main thrust of the Cell has been on enhancing and sustaining quality in all activities especially teaching, learning and evaluation process. The mission of the college is to provide quality education to students hailing from

weaker sections of the society.

Practice 1: Internal Audit

Academic and co-curricular activities undertaken by all the departments are verified frequently. All teachers are required to submit a self appraisal report at the end of each academic year covering all the academic, research and extra-curricular activities with supporting documentary evidence. These reports are validated by IQAC against the evidences produced by the teachers and the academic records available in the concerned departments. The obtained scores are attested by the Principal and forwarded to the Commissioner of Collegiate Education. Frequent visits by IQAC and Academic Committee to the departments ensure the proper maintenance of academic records. An external academic audit is initiated by CCE where external auditors visit each department and verify their responses to questions related to seven criteria. They submit a report about the overall performance of the institution along with recommendations.

Practice 2: College Magazine

For imparting coaching for competitive exams and offering market oriented knowledge IQAC resolved to start a college magazine with an RNI number focusing on Current Affairs, General Knowledge, guidance for NET and APSET exams, etc. It covers the articles and learning material prepared by teachers. The first issue was printed in November 2017. Ten monthly issues are published per academic year and are made available in college library, attached hostel and institutional website. The funding for the publication of the college magazine is met from the restructured fee. Apart from publication of magazine, coaching is also given for competitive exams by various departments.

Other Quality Assurance Strategies of IQAC:

- **Feedback Mechanism:** IQAC has institutionalized the implementation of feedback mechanism. It collects, analyzes and sends the reports to concerned authorities for taking necessary action. Feedback obtained from the stakeholders is considered as a means to improve the quality of the institution. This has resulted in introduction of certificate courses and has paved way for strengthening the existing courses.
- IQAC also collects feedback from students about the teachers performance regarding completion of syllabus, use of additional inputs, clarity in teaching, punctuality and other related aspects. This feedback is discussed with the individual teachers and required guidance is provided.
- **Developing Self Sustainability:** The students and staff are made aware of the environmental concerns. The contingent staff has been given orientation about the segregation of solid waste into categories such as dry waste, wet waste, bio degradable waste and non-biodegradable waste. Excess water flowing from RO plant and overhead tank is diverted to Botanical Garden. A number of awareness programmes and plantation drives are organized by Eco Club.
- **Faculty Development Programmes:** IQAC has arranged FDPs in the form of collaborative activities inviting resource persons from other HEIs and also involving trained and resourceful faculty of the institution.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

K.S.N Government Degree College for Women has implemented various quality enhancement initiatives in both academic and administrative domains in the past five years.

Action Taken Report on the recommendations made by Peer Team during the Second Cycle:

Sl.No	Recommendation	Action Taken
1	A modest health centre with basic amenities to be established. Health insurance and annual health check up for all the students may be taken up	The college has established a modest Health facilities such as couch, fan, first aid kit, pure d occasional visits of a trained nurse are provided
2	Training of all students in self defense needs to be introduced	Certificate Course in Self Defense was offered and students were given training in martial arts
3	Teachers should be motivated to take up research with incentives	Two departments have received funds for s Research Projects.
4	College is advised to request Government to fill up the vacant teaching and non teaching sanctioned posts	Seven permanent teaching posts in the department Zoology (1), Chemistry (1), Mathematics (1) Journalism (1) have been sanctioned during the last
5	May start more professional UG and PG courses in emerging areas with Inter-disciplinary /multidisciplinary approach	Three UG market oriented programmes have been programmes are offered. During the post accreditation of programmes offered has risen from 13 to 21 w of courses offered has risen from 115-280.
6	A perspective institutional plan and a road map for coming 10 years are to be prepared	The institution has charted out its perspective road 10 years and is constantly striving to achieve its ta
7	Library and office to be automated	The process of automation of Library is in progr Library is partially automated with SOUL Softwa

		facility, software for divyangjans and anti plag provided. The library has active membership in using the software offered by government for effo For transacting scholarships' data and uploading examinations' marks, we are using the Jnanabho available to all the Institutions of Higher Educa scholar exams	
8	Steps for enhancing the local transportation has to be taken up urgently; provision of college bus may be considered	The college approached the Municipal authority them for laying a approach road. The APSRT approached to provide Bus Facility from nearb college. Although a few buses were allotted services have been temporarily stalled in view of 19 pandemic	
9	Synthetic Basketball court may be established	The college is yet to establish a Synthetic However, the students are offered the facility in t sports complex in accordance with the written Director in Charge.	
10	Consultancy potential of teachers be harnessed and be used for earning revenue for the college and departments	The institution has entered into more numbe academic collaborations, and has been c collaborative academic and extension activities.	

In addition to implemernting the recommendations made by peer team, the institution has initated many Incremental developments during the post accreditation period. Some of them are listed below:

- IQAC has been strengthened and it has taken a number of initiatives to enhance the academic quality of the institution.
- The college started offering CBCS syllabus from the academic year 2015-16 onwards
- The institution entered into MOU with AP Skill Development Corporation and is recognized as an Employability Skill Centre. Students are offered a number of online and offline Certificate Courses harnessing their entrepreneurship abilities.
- A definite slot has been allotted in timetable for capacity building activities. Coaching for Competitive Exams and PGCET in various subjects is imparted to improve student progression to higher education and provide employability skills. Around 40% of students have progressed to higher education and 22% have been placed.
- EL Lab with 30 Desktops and internet connectivity has been renovated.
- Three Digital Classrooms and three Virtual Laboratories have been instituted
- The institution has entered into MOU with HYM International Certifications PVT LTD and has been ISO certified for Quality, Environmental and Energy Standards in the academic year 2019 and the certification is renewed for further three years after a re-surveillance.
- The College has been recognized as *Gold Institution* by Indian Red Cross Society for its services in environment and health issues.
- A Monthly College Magazine *Vignana Suchika* was started in the year 2017 with a focus on competitive exams. Process is initiated to procure ISSN number for this magazine.
- 85 CCTV cameras have been installed at strategic points in and around the main campus for providing additional security.
- Science Block has been added with 5 Laboratories and a Spacious Auditorium with a seating capacity of 500 is constructed by effectively utilizing 2 Crores RUSA grants.

- A hot Water solar plant is installed on hostel roof top for the inmates.
- Two RO plants and one water cooler are installed in the campus.
- The landscaping of the college is enhanced with the establishment of Botanical Garden, Aqua Pond, Green House, Renovated Entrance Arch, Installation of Lawn Benches and plantation.
- IT infrastructure such as projectors, desktops, reprographic machines, printers and Wi-Fi connections have been added.
- Faculty members engaged online classes during pandemic utilizing various platforms. All the classes are made available in Bharath Padhe Online Tab in institutional website. Till now nearly 2200 classes have been recorded and are uploaded on CCE LMS portal.
- Rain Water Harvesting , Percolation , Vermin Compost Pits and Roof Water Harvesting Structure are established.
- Ramps, railings, wheel chair, washrooms and earmarked desktops for divyangjans are provided
- Energy conservation is ensured through the installation of Solar Panel and Wheeling to the Grid.

Thus the incremental initiatives during the post accreditation period have resulted in academic, administrative and infrastructural development of the institution.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
- 2.Collaborative quality initiatives with other institution(s)
- 3.Participation in NIRF
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: A. All of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

a. Gender Equity Measures

- K.S.N Government Degree College for Women has constituted Women Empowerment Cell, Grievance Redressal Cell, Anti Ragging Committee and Discipline Committee to look after the security and welfare of the women students.
- Gender Sensitization Programmes are organized to enlighten the students regarding gender sensitive issues, the constitutional rights of women, cyber-crime, eve teasing, female feticide, domestic violence, sexual and verbal abuse, menstrual care and other related issues.
- SHE teams are invited frequently to create awareness and train the students about safety measures to be taken in time of emergency.
- Students are given training on Gender Equality and Human Rights by an NGO Asmitha Resource Centre.
- Senior Medical Officer from AYUSH was invited to create awareness about significance of Ayurveda.
- Eminent resource persons are invited to address students on the eve of International Women's Day every year.
- WEC celebrates national and international days for the girl child and creates awareness about rights of children.
- Initiatives for empowering women by celebrating World Skill Day, Extension lectures on cashless transactions, personality development and organizing Driving Events.
- Interested students are trained in martial arts offered as certificate course.

b. Safety and Security

- K.S.N practices various measures to offer uncompromised safe and secure environment for stakeholders.
- A movement register is maintained at the entrance for visitors/staff to record and attest the time and purpose of entering and leaving the campus during the working hours.
- The entire campus including the hostel block is under 85 CCTV surveillance cameras round the clock.
- Emergency numbers are displayed at prominent places to be contacted when anyone is in distress.
- Fire extinguishers and First Aid kits are made available to be used in emergency.
- Identity Cards with personal details including blood group are issued to the students after their admission.
- DISHA App has been installed in every students' phone.

b. Counselling

- At the commencement of each academic year the first year students are engaged in Orientation and

Induction programmes to make them aware of the code of conduct in the campus and the student support facilities which are made available for them.

- Students are encouraged to approach staff for both academic and personal counselling. This aspect is facilitated by adopting mentor-mentee system. Students are given counseling regarding personal, emotional and psychological matters.

c. Common Room/Rest Room

- Even though the institution is exclusively for women, there is a Common Room for the students where they can relax during their leisure hours, prepare for exams or just refresh themselves.
- A separate Primary Health Centre with sick bed, fan, water and first aid kit is provided for students.
- Besides the availability of sanitary pads in the multi-purpose store in the campus, NSS Unit 1 Coordinator too has been providing sanitary pads to the needy girls who approach her.

d. Day Care Center for young children

- The college has a day care centre for young children. This is usually utilized by stakeholders accompanying women students who come to college for writing exams.

File Description	Document
Link for annual gender sensitization action plan	View Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: A. 4 or All of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

The institution undertakes a number of initiatives to create eco-friendly atmosphere in the campus. The students are sensitized about the paramount significance of conservation of natural resources and strategies to be adopted to control pollution. Dust Bins are made available in the Campus. Digital display of banners is encouraged. Sustainability of ecological balance thus acts as a prime concern of the institution.

As an initiative of the State Government, every village panchayath has established 'Sampada Kendras' (Wealth Generation Centres) for effective utilization of solid and liquid wastes. The awareness created in the college about waste management is helpful for the students in gaining jobs in such Government Employment Generation Schemes.

1. Solid Waste Management:

- The institution does not produce any hazardous solid waste. The non-hazardous solid waste is segregated as degradable and non degradable.
- **Degradable Waste:**

1. Fruits' and vegetables' peels, dry grass and rotten vegetables are collected separately as bio degradable waste. They are deposited in the compost pit and the acquired manure is used as a fertilizer for the flora in the campus.

1. Paper as recyclable and degradable waste is deposited separately and is disposed properly.

- **Non-degradable Waste:**

1. The non bio degradable waste is again segregated as **recyclable** and **disposable**. Recyclable waste such as plastic and glass and disposable waste in the form of metal scrap, broken light bulbs, bubble wraps and garbage is collected by the municipal personnel.

2.The department of Botany uses the used plastic containers to plant and preserve saplings and ornamental plants as a solid waste management strategy. The department of Commerce in collaboration with Eco-Club conducts competitions about reusing of solid waste and awards prizes.

3.Liquid Waste Management :

- The college attached hostel and the college cafeteria produce the majority of liquid waste generated in the campus. This waste mainly comprises food waste, dairy products and waste water. The college also ensures that there are separate dust bins available in the hostel mess and cafeteria to deposit liquid waste which is transformed into animal feed.A private milk firm collects this waste and feeds it to their cattle.
- RO reject water and overflowing water from the overhead tanks is directed to Botanical Garden and is used for its maintenance.
- **Chemical Waste Management:**
- Some of the liquid chemical waste generated in the laboratories is reused using the separating funnels and the rest is safely disposed. Hazardous chemical waste is dumped in a deep pit.
- The waste from non-toxic chemicals is disposed off through outlets to underground sewerage pipelines.

1.E-Waste Management :

- The e-waste is generated in the form of irreparable computer parts, electronic and electric objects. This waste has to be disposed off or sold as per the rules and regulations of the authorities concerned.The institutions' e-waste is assembled and stored in an ante room until receiving further guidelines from the authorities.

File Description	Document
Any other relevant information	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

- 1.Rain water harvesting
- 2.Borewell /Open well recharge
- 3.Construction of tanks and bunds
- 4.Waste water recycling
- 5.Maintenance of water bodies and distribution system in the campus

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

Response: Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Details of the Software procured for providing the assistance	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

- K.S.N. Government Degree College for Women accommodates students hailing from diverse cultural, linguistic, regional, communal and socio economic backgrounds. All the aspirants who seek admission in the institution are admitted against the seats earmarked for them in the reservation categories as specified in government policies.
- All socially and economically backward students who are eligible for any government and non

government scholarship are assisted in applying for these welfare schemes. The endowment prizes offered by alumnae and donors are given away purely on the basis of merit.

- Coaching for special needs such as career guidance, competitive exams and remedial teaching measures are provided to all the students belonging to diverse backgrounds.
- Moral values in the form of inspiring thoughts are displayed in the campus on stone slabs set up in the campus donated by alumnae. Four departments of languages write a daily motivational thought, a proverb, *padyamu*, *sporaka vakyani*, *subhashitam* or a *doha* on their notice boards .
- A number of activities are conducted by the institution to promote universal values such as truth, righteous conduct, love, non violence, peace, patriotism, human values, communal harmony and social cohesion to promote harmony towards diversities.
- As almost hundred percent of the students belong to the native state of Andhra Pradesh both the staff and students don't encounter any linguistic barriers.
- Students and staff visit old age homes, orphanages and blind homes and donate food grains, fruits and eatables to the inmates. The NSS units undertake community service activities in the adopted villages regularly. These visits promote the value of empathy among the students.
- This inclusive atmosphere is reflected in the conducting of extracurricular activities in which all participate harmoniously without giving scope to any linguistic and cultural barriers. Everyone respects others' religious faith, beliefs and traditions.
- The institution celebrates various cultural feasts and festivals. All the hostel inmates and day scholars involve wholeheartedly rising above the diversities of caste, religion, social and economic background and participate in these festivities. The college celebrates Vyasa Pournami, Sankranti, Christmas, Holi, Diwali, Rashtriya Ekta Diwas, and Rashtriya Matru Bhasha Diwas, with great fervor and zest.
- In order to inculcate the importance of our traditional and spiritual values the college celebrates International Yoga Day and invites experts to create awareness about the spiritual and physical significance of the practice. The department of Commerce has entered into a memorandum of understanding with Vivekananda Yoga Kendra and offers training and certificate course in Yoga to all the interested students.
- The department of English has assigned such projects to the students which promote these values. The students are encouraged to research about the great Indian women personalities from different walks of life who are embodiments of these values and inspiration for the young women students in all aspects. These projects are displayed in the form of portraits as a constant source of motivation.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens (within 500 words).

Response:

K.S.N. believes in developing a holistic personality of the students by instilling in them the core values of empathy, morality, truth, non violence, social responsibility and patriotism. It takes pride in observing days of national importance. These occasions remind both the students and the staff that while enjoying the rights offered to us by our constitution, we must also be aware of our fundamental duties as citizens of this country.

The Preamble of the Constitution is displayed in the college to remind the stakeholders of the guiding light of Indian constitutional procedure and to instill a feeling of fraternity and patriotism. Every day the regular class work commences with singing of National Song and chanting of prayer. All the significant events and functions close with singing of the National Anthem.

National Voters' Day: Students are made aware of their fundamental rights and duties of citizens and their role in nation building. The women students who gain eligibility for voting are enrolled as voters in a special drive organized by the institution.

Republic Day & Independence Day are celebrated with great enthusiasm and patriotic fervor. Awareness is created about the principles of Indian Constitution. Students are reminded of the sacrifices of freedom fighters of the nation. They are encouraged to uphold the ideals of liberty, equality and fraternity.

NSS Day: The three NSS units of the College strive to hone students into disciplined, responsible and patriotic citizens, upholding their respective mottos of "Not Me But You" and "Unity and Discipline".

Gandhi Jayanthi is observed as International Non-violence Day. Awareness is created among the students about the life and message of the great leader. His universal values of Truth, Ahimsa and humility, and his role in freedom struggle is remembered.

Constitution Day: Staff and students take pledge to uphold the dignity of the Constitution and to follow it in spirit. Students are informed about the principles and policies which govern the sovereign, socialist, democratic and republic framework of the Indian Constitution.

Rashtriya Ekta Diwas is celebrated commemorating the birth anniversary of Sardar Vallabhai Patel. Ekta rally is organized to create awareness about the great leader's ordeals and attempts in integrating the various independent Indian States as one nation.

National Integration Day is observed commemorating the birth anniversary of Indira Gandhi. Students are made aware of the concepts of unity in diversity and national integrity, composite culture and rich heritage of our country.

NCC Day: NCC unit of the college, 37 ANB Coy, takes part in rallies and programmes organized on this occasion which helps the cadets in imbibing the core values of patriotism.

National Flag Day: The NCC cadets raise funds on the occasion of Flag Day not only in college but also in college vicinity. The activity strengthens the harmonious relations between men in uniform and common citizens of the country.

Other important days such as birth anniversaries of Subhash Chandra Bose, B.R. Ambedkar, Abdul Kalam and Consumers' Day etc., are celebrated with great enthusiasm.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

K.S.N. Government Degree College for Women celebrates commemorative days, events and festivals of national and international significance.

- **International Yoga Day** is celebrated creating awareness about the cultural, spiritual and medical significance of the science of yoga.
- **International Day against Drug Abuse and Illicit Trafficking** is observed and students are made aware as to how the use of drugs poses health and security challenge for the entire world.

- **Birth Anniversary of Helen Keller** is celebrated to inspire students and convey that no physical challenge and external obstacle is big enough to stop us from reaching our goals.
- Students and teachers observe **World Population Day** and contemplate upon the exploding population and the measures to address this concern.
- The significance of nature conservation is reminded during the celebration of **World Nature Conservation Day, Ozone Day, World Water Day** and **International Day of Forests (Vanamahotsav)**. Students are made aware of the environmental challenges and measures to safeguard the available natural resources.
- **Teachers' Day** is celebrated by students commemorating the birth anniversary of Sarvepalli Radhakrishnan. Teachers are reminded of their noble role in moulding the mindset of the youth.
- "One child, one teacher, one book, one pen can change the world" according to Malala Yousafzai. The significance of literacy is reinstated by celebrating the **International Literacy Day**.
- Birth Anniversaries of **Doctor Samuel Jhonson** and **T.S Eliot** are an occasion to invoke literary and aesthetic sensibilities of students.
- The institution plans visits to Homes for the Blind, Orphanages and Homes for the Elderly. Accordingly **International Day for the Older Persons** is observed to spread awareness about the issues senior citizens face.
- **International Mother Tongue Day** is celebrated to create linguistic awareness and the role of mother tongue in safeguarding the cultural diversity and great literary treasures in vernacular languages.
- **National Science Day** is celebrated commemorating Raman Effect and to inculcate scientific temper among the students. Students are reminded of the services of the great renowned mathematician Ramunujan by enthusiastically celebrating **National Mathematics Day and involving students in various activities**.
- **International Women's' Day** and **National Girl Child Day** are celebrated to help students realize the hidden potential of girls and women and to eliminate discrimination against them.
- Awareness programmes and rallies are conducted while observing the **World Cancer** and **World AIDS Day** and students are enlightened about various preventive measures, symptoms and treatment options of these deadly diseases.
- Birth anniversary of Swami Vivekananda is celebrated as **Youth Day** and students participate in a number of competitions at inter collegiate level.
- Celebration of **World Food Day** is an occasion to help our students understand the value of food, express concern for eliminating starvation and create awareness regarding healthy diet.
- **World Commerce Day and Consumers' Day** are celebrated to create awareness about the rights of customers and online banking.
- Extension lectures are arranged about GST, cashless transactions and Chartered Accountancy.
- Social and moral responsibility among students is inculcated by observing **Human Rights Day, National Pollution Prevention Day** and **NSS Day**.

File Description	Document
Link for any other relevant information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

BEST PRACTICE 1

1. Title of the Practice: Save Environment! Go Green!

2. Objective of the Practice:

- To cultivate desolate land through organic farming.
- To maintain ecological balance through planting trees
- To fulfill Institutional Social Responsibility
- Participation in Nature Protection Initiatives
- To provide pleasant, healthy and pollution free environment, in and around college.
- To promote sustainable development
- To promote conservation of conventional natural resources and rare plants
- To protect and improve the lush green cover of the Campus.

1. The Context:

- Government Degree College for Women is located in a drought prone district which does not receive much rainfall. The main source of ground water recharge is natural precipitation. The college tries to create awareness among students and community about the need for participating in environmental protection by becoming catalysts of change.

The Practice:

- Being conscious about its social and environmental responsibility K.S.N. Government Degree College for Women has decided to strengthen its green initiatives and develop them as a healthy, unique and best practice of the college.
- The college has 3.99 acres of land of which the total plinth area is 7273.51 sq.ms. The remaining area lies in between the college attached hostel, Science Block and the Main Building. There is ample scope for plantation in this spacious land.
- Every year a number of Environmental Awareness Programmes, Rallies and Plantation Drives are conducted.
- Institution has formulated its green policy which is displayed on college website.
- During the annual orientation programme organized for the newly admitted students awareness is created about the code of conduct and the green policy, and students are encouraged to participate in eco-friendly initiatives such as use of clay idols, jute bags, steel bottles and utensils instead of

using plastic items.

- The Eco Club and the Department of Botany have organized many field visits to Hill Stations which has inculcated a love of nature among students and helped them admire the exquisite beauty of flora.
- Every fourth Friday is observed as vehicle free day and vehicles are not entertained in the campus.
- Initiatives have been taken to reduce the use of plastic by banning plastic water bottles and utensils in the campus.
- Effective disposal of solid and liquid waste is ensured by segregating them into degradable and non-bio degradable waste.
- Bio degradable waste recycling is ensured through vermin compost pit.
- There has been a considerable reduction in electricity bill due to the wheeling of solar power generated by college, to the power grid. Usage of LED bulbs and solar water heaters is in vogue to ensure energy conservation.
- The institution has two roof water harvest structures, two percolation pits and one rain water harvesting pit for effective water conservation. The accumulated water recharges the ground water level.
- There are four bore wells to meet the water scarcity during summer.
- The depth of water level varies from 7.75 to 15.34 meters. The total water yield varies between 1588 to 1849 liters per hour.
- The department of Botany carries out internal green audit of the campus every year.
- During the academic year 2019-20 an external **Environment Audit** was carried out by International Organization for Standardization (ISO). During the present academic year i.e., 2020-21 the institution opted for a re-surveillance of the environmental management system of the campus in accordance with the mutual Memorandum of Understanding (MOU) signed between KSN Government Degree College for Women and HYM International Certifications Pvt.Ltd., (ISO).
- The institution has also initiated **Water Audit** during the current academic year to learn about its current ground water status.
- Environmental Awareness Rallies and Programmes such as Swathchtapakwada are also carried out on NSS and NCC platforms. Saplings are donated to the residents of the adopted villages and they are educated about the significance of planting trees, saving water and conserving energy.
- All the species of flora are identified and well documented by the Department of Botany.

1.The Evidence of Success:

- On both sides of the College entrance, there are beautiful flowering plants and also lush green trees. There is a multitude of ornamental plants on either side of the pathway leading to hostel and Auditorium.
- The department of Botany, in collaboration with Eco Club, has developed two patches of organic farming where vegetables and fruits are grown. This cultivation has covered the barren patch of land adjacent to the Main Block. Income is generated for the department by selling of these vegetables to the members of the staff. The entire landscaping adds beauty and ambience to the Campus.
- Mango saplings donated by the Department of Forests on the occasion of Vanamahothsavam have been planted in front of the auditorium, which add to its beauty.
- The entire campus has nearly 278 diverse species of terrestrial, desert, aquatic, herbal, medicinal, fragrant and ornamental plants.
- The Botanical Garden and Green House of the college house very rare and endangered plant

species such as Cycas Beddomei, Pterocarpus Santalinus, Santalum Album, etc. All these varieties are planted and nurtured in separate soft-scapes earmarked for them.

- The beautifully designed and well maintained Aquatic Pond nurtures such hydrophytes as Nymphaea and Nelumbo.
- The lavish canopy of trees provides shelter to the students to assemble during leisure hours and relish those moments under the cool shade.
- The plantation drives help in maintaining the environmental balance
- The institution has been selected as Gold Institution at District Level and has been certified by Indian Red Cross Society.
-

1.Problems Encountered and Resources Required

- The foremost problem encountered was mobilization of resources for purchasing saplings.
- The institution encountered this problem by encouraging the staff and students to donate saplings.
- The College has entered into an MOU with the department of Forestry for conducting various environmental friendly activities.
- Every year, on the occasion of Vana Mahotsav, the department of forests donates a large number of saplings which are planted in the campus.
- The staff of department of Botany donated a considerable number of rare plants for the Botanical Garden.
- As the college does not have a sanctioned post for Gardener, the services of an outsourced employee are utilized for watering and maintaining the campus' Green Belt.

1.Notes:

- The college opted for an Environment Audit. The college got recognition for its Environmental Management System and achieved ISO 14001:2015 certification in 2019-20.
- It went for a renewal of the certification in the present year and the certification period has been renewed for further two years after a thorough inspection of the Green Belt of the K.S.N Campus

BEST PRACTICE 2

1.Title of the Practice: Staff Endowments

2.Objective of the Practice:

Objectives:

- Involvement in such social activities defines and refines our citizenship role and social networking acts.
- A bond is forged between the institution and the community. The needs of the institution are identified and an honest effort is made to provide remedies.
- *It forges donors' bond with the institution.*
- A majority of students hail from rural backgrounds and economically backward communities. It was felt that the meritorious among them could be encouraged by providing financial assistance in the form of Endowment Prizes.

- Acts of social service leave a lasting impact on the community in which we live and promote the sense of civic responsibility, tolerance and cooperation.

The Practice:

- The members of the teaching staff who retire in this institution usually come forward to voluntarily donate a particular sum of amount towards endowment prizes for the toppers.
- Corpus amount is deposited in the form of fixed deposits and the annual accumulated interest is given away as endowment prize to the deserving candidates.
- An Endowments Prize Committee has been set up which identifies the toppers from each stream.
- One of the teachers Dr. D. Jayalakshmi follows the best practice of sponsoring one financially backward meritorious student during each academic year. This sponsorship not only includes payment of fee for the three academic years but also complete sponsoring of the student's daily needs such as groceries, clothes books stationery, etc.
- Food items are donated in old age homes and orphanages.
- During the Covid pandemic's first wave, essential food items were distributed among the poor and front-line workers. Donations in cash and kind were made by the staff which evoked affinity with the victims and resulted in many more such empathetic responses to the calamity.
- A sense of social orientation was visible when a majority of staff members came together to provide sustenance to the needy. They not only mobilized funds but also food, vegetables, beverages and fruits for the front-line workers and deserving masses in the neighborhood community. Four orphanages were supported during the COVID Pandemic by the donations of the staff and inmates were provided with food, vegetables and fruits
- With the accumulated fund the contingent staff of the institution too was provided with groceries which could suffice for two months.

Evidence of Success:

- The practice of awarding cash prize to the toppers has created a healthy competition among students to excel in studies and be recognized as institutional topper.
- In order to beautify the Campus both the Staff and the Alumnae donated funds for renovating the entrance arch.
- Responding to the need of the students Faculty Members donated amount for installing cement benches in the Campus. Besides adding ambience to the institution, the installation has facilitated both hostel inmates and day scholars to sit comfortably during the evenings and study in the pleasant and peaceful green environment. Both the visitors and parents have expressed satisfaction for this facility.
- One of the Staff members, Ms. Y.Vijaya Brunda, who retired from service after attaining superannuation donated a Solar water heater worth nearly Rs.70,000/- for the hostel inmates A sense of responsibility and generosity is inculcated among members of the staff.

Problems Encountered:

- The areas which were identified as requiring renovation and a little revamping needed much more budget than which was available through contributions. Hence the plan to install a dome over the college terrace and utilize it as an extended reading hall for library, had to be shelved.

Notes:

- Alumnae of the college has come forward to donate and raise funds for inaugurating a noble scheme of providing mid day meals to all the day scholars once the pandemic eases.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness

Women Empowerment through Holistic Education

During the 35 years of its inception the college has emerged as a highly reputed institution of higher

education which is recognized by International Organization for Standardization. The vision of K.S.N is to 'Educate, Empower and Liberate'. Its mission is to empower generations of women students by offering holistic education which will mould and empower their personalities. The institution tries to impart focused education which is blended with traditions, values, competencies and social responsibility.

The extension and outreach programmes organized by NSS, NCC, YRC, RRC, Eco Club and various departments mould the students as responsible citizens with values and compassion thereby preparing them for nation building. While keeping abreast of global trends the college takes measures to uphold the moral values, culture, traditions and social empathy among the stakeholders. Following domains are given prominence for educating, empowering and liberating the young women.

Enriched Teaching Learning Process:

- At K.S.N the teachers are inclined towards constantly enriching their teaching process. Besides the conventional chalk and talk methodology, they are encouraged to upgrade their teaching methodologies and adopt and adapt the available e-resources and tools in order to complement the conventional teaching strategies.
- Faculty develops e-resources resulting in revitalizing the teaching learning process. Online video lectures are made available on the college website for the benefit of students. They are also uploaded in the academic repository of the CCE.
- At the commencement of each academic year, proceedings are issued which explicitly assign the names of Ward Counsellors and the group of wards to be mentored. Remedial Coaching Classes and Tutorials are organized every day after the regular teaching hours to provide additional academic assistance.
- Students' participation in both co-curricular and extra-curricular activities enhances their learning experience.

Character Building through Value Education:

- Human Values and Professional Ethics is a mandatory value added course for all the students enrolled in their first semester. In addition to this curriculum, various co-curricular activities organized in the institution aim at building students' moral uprightness and the ethical values desired in life.
- The college has a prescribed code of conduct for staff and students. This ensures discipline and instills a sense of responsibility among the stake holders.
- All the Language departments have the best practice of writing moral thought on the notice board every day. These inspiring value added thoughts and messages inspire the students in both academic domain and in shaping of character.

Social Commitment and Outreach Activities:

- Students are provided with a number of opportunities to participate in extension and outreach activities organized both in the campus and also in neighbourhood communities.
- Students who are not a part of NSS or NCC too are involved in community service by planning field visits to orphanages and homes for the old and blind and offering psychological assistance, fruits and vegetables. All students are made a part of social surveys and schemes such as Janmabhoomi and ODF, undertaken on government's behalf.
- A sense of social commitment is kindled in students when they actively take part in outreach

activities and awareness programmes about such issues as literacy, health and hygiene, blood donation, protest against violation of women's rights, environment protection, disaster management and women empowerment. These offer experiential learning beyond the curriculum.

Spirituality

Ajnana Thimirandhasya

Gjnanaanjana Shalaaskaaya

Chakshurun meelitam Yena

Tasmai sri Gurave Namaha

- Every day the academic session commences with the chanting of this prayer which exalts the role of teachers as dispellers of ignorance and spreaders of light of knowledge. This incantation not only inculcates a sense of respect for teachers among students but also reminds the teachers about their role and responsibility in building an intellectually and spiritually competent generation of youth.
- Celebrating the occasions such as Teachers' Day, Guru Pournami, Sri Panchami and Saraswati Puja make the students culture conscious.
- Yoga and meditation classes are conducted frequently. This exercise helps the students realize the significance of ancient Indian culture while creating awareness about the healthy life style.
- Swami Vivekananda's Birthday is celebrated as International Youth Day. The great Spiritual Guru's teachings and messages are remembered which inspire the students to follow the rightful path of peace and tolerance.

Patriotism

- A holistic concept of education invariably encompasses the measures adopted to kindle national spirit and patriotism among the stakeholders. A number of national festivals and commemorative days are celebrated to instill patriotic fervour among youth.

Job Readiness

- Students are offered market oriented certificate courses and application oriented knowledge is encouraged. ICT facilities such as internet connectivity, computer labs, digital class rooms and virtual class rooms assist in imparting such courses.
- K.S.N. College is recognized as Employability Skill Centre by Andhra Pradesh Skill Development Corporation. Since 2018 both online and offline market oriented courses are offered to the final year students.
- The library has access to online learning resources accessible to both staff and students.
- Most of the students have progressed to higher education and yet others have achieved employment in both public and private sectors.

Sports and Cultural Enrichment:

- Students are engaged in games and sports which not only sharpen their inherent talents but also contribute in making them physically strong and mentally alert.
- Students have earned a number of medals in sports and cultural activities besides participating in All India Radio Programmes.

Student Support Services:

- There are such student services as Career Guidance Cell, Jawahar Knowledge Centre, Employability Skill Centre, Students' Grievance Redressal Cell, NSS, NCC, YRC, RRC and Eco Club and a college attached hostel for extending support to students and helping them to achieve their goals and develop a holistic personality.
- Due to this endeavor in academic, social, cultural and spiritual aspects, by the time students leave the campus after completing their three year UG or two year PG programme, they will be intellectually competent, socially responsible, tolerant, morally upright, environment conscious and ready to be employed human resources possessing most of the desired graduate attributes.

File Description	Document
Link for any other relevant information	View Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

- The college will continue to impart quality education and be a constant source of motivation for the academic community
- The Examination Cell of the college is recognized by the University as an efficient cell and the institution is preferred as a centre to conduct a number of competitive examinations at State level.
- Faculty has conducted more than 2000 online classes for students during the pandemic and uploaded them on LMS portal
- Institution is recognized as Gold Institution by Indian Red Cross Society
- Health Camp is organized for the all the students
- Administration has submitted proposals for receiving grants to complete the Additional Hostel Block under construction. It is planned to offer accommodation with sophisticated facility to attract more admissions
- Construction of separate Commerce and PG block, an Open Air Auditorium and additional Washroom Blocks will be pursued
- It is planned to establish a Media Centre for development e-content
- Staff will undertake all the possible measures to ensure 100 percent intake in all the sanctioned seats
- We have extended a helping hand to the community during the first wave of Covid Pandemic by voluntarily donating funds
- Teachers participated in a number of online Faculty Development Programmes during the last year
- It is planned to incorporate full- fledged e-governance in administration

Concluding Remarks :

Sparthaya Vardhathe Vidya’ is the motto of K.S.N Government Degree College and it constantly strives to achieve this aim by following its vision statement **Educate, Empower, Liberate**. The institution endeavors for the holistic development of the students by imparting need based, skill based and value added education so as to transform the students into patriotic, eco conscious, morally upright, socially committed, responsible, self reliant, globally competent, employable individuals. From the date of its inception in 1984 in school premises, the College has developed remarkably and now has its own campus with two blocks, Attached Hostel Block and an Auditorium. Number of students has risen from below 30 to 1029. Today the college is offering 16 UG and 5 PG Programmes along with Skill Oriented Certificate Courses. It is offering CBCS curriculum from 2015 onwards. It was accorded UGC 2(f) and 12(b) in the year 1992. It is recognized as Employability Skill Centre in 2018 and an MOU is signed with Andhra Pradesh Skill Development Corporation. The College got accredited with C++ Grade in 2007 and B Grade in 2014 by NAAC. It has been certified by International Organization for Standardization (ISO) for its Quality Management Standards in the year 2019-20. The certification has been renewed for further three years after re-surveillance. College has been updating its infrastructural facilities from time to time. The increasing number of student progression to higher education is an apt tribute to the donors Smt. Kasimsetti Subhadramma and Narayanswamy who envisaged empowerment of rural women students with the institution’s establishment. The long term vision of the institution is to be recognized as Centre for Potential for Excellence and to achieve a good rank in National Institutional Ranking Framework.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <p>1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University</p> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above</p>																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years. Answer before DVV Verification:</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>27</td><td>07</td><td>02</td><td>10</td><td>03</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>27</td><td>07</td><td>02</td><td>02</td><td>04</td></tr></table>	2019-20	2018-19	2017-18	2016-17	2015-16	27	07	02	10	03	2019-20	2018-19	2017-18	2016-17	2015-16	27	07	02	02	04
2019-20	2018-19	2017-18	2016-17	2015-16																	
27	07	02	10	03																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
27	07	02	02	04																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>1484</td><td>362</td><td>118</td><td>98</td><td>180</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>1484</td><td>362</td><td>118</td><td>98</td><td>233</td></tr></table>	2019-20	2018-19	2017-18	2016-17	2015-16	1484	362	118	98	180	2019-20	2018-19	2017-18	2016-17	2015-16	1484	362	118	98	233
2019-20	2018-19	2017-18	2016-17	2015-16																	
1484	362	118	98	180																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
1484	362	118	98	233																	
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p>																				

1) Students**2) Teachers****3) Employers****4) Alumni**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
13	0	06	05	02

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
13	0	06	05	02

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
05	12	14	31	27

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
06	06	06	19	20

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
8	1	1	0	2

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
7	1	1	0	2

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
22	16	10	06	11

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
21	16	10	03	11

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
27	10	4	3	2

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
17	11	09	07	09

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2616526	341494	26688	53730	46617

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
26.16	3.41	0.26	0.53	0.46

Remark : Observation accepted

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: C. Any 2 of the above

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
16894	284999	215835	401516	27747

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0.16	2.84	2.15	4.01	0.27

Remark : Observation has been accepted

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
---------	---------	---------	---------	---------

1454	678	458	950	792
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Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1454	678	458	950	792

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
782	232	329	168	164

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
44	38	18	46	16

Remark : Observation has been accepted

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
453675	0	0	165000	40000

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
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	<table> <tr> <td>4.53</td> <td>0</td> <td>0</td> <td>1.65</td> <td>0.40</td> </tr> </table>	4.53	0	0	1.65	0.40
4.53	0	0	1.65	0.40		
7.1.2	<p>The Institution has facilities for alternate sources of energy and energy conservation measures</p> <ol style="list-style-type: none"> 1. Solar energy 2. Biogas plant 3. Wheeling to the Grid 4. Sensor-based energy conservation 5. Use of LED bulbs/ power efficient equipment <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: A. 4 or All of the above</p>					
7.1.4	<p>Water conservation facilities available in the Institution:</p> <ol style="list-style-type: none"> 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: A. Any 4 or all of the above</p>					
7.1.5	<p>Green campus initiatives include:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants <p>Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: A. Any 4 or All of the above</p>					
7.1.6	<p>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: A. Any 4 or all of the above</p>					
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <ol style="list-style-type: none"> 1. Built environment with ramps/lifts for easy access to classrooms. 					

2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Answer before DVV Verification : A. Any 4 or all of the above

Answer After DVV Verification: A. Any 4 or all of the above

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations